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REGULATION ON MANAGEMENT OF PERSONAL INFORMATION BY THE POLICE

No. 322 9 April 2001 with amendment no. 926/2004

Article 1

Scope

This regulation applies to electronic processing of personal information by the police. The regulation only pertains to the electronic processing of personal information for police work according to Article 1 of the Police Act.

Article 2

Police records

The National Commissioner of the Icelandic Police keeps the following records:

Case records on charges received by the police on offences

where the following information is recorded:

names of parties to the case and others concerned, as well as personal identification number, legal domicile and residence,

scene of an offence or event,

offence category or subject category,

vehicles and other case-related items,

case-related narcotics,

list of the case reports,

information on case investigation process.

Police record books on communications received where the following information is recorded:

names of communicating parties and others concerned, as well as personal identification number, legal domicile and residence,

scene of the offence or event,

offence category or subject category,

vehicles and other case-related items,

which policemen were on a scene,

who reports on an event,

police equipment on a scene,
information on a case conclusion.

Record of persons arrested where the following information
is recorded:

name of an arrested person, personal identification number,
legal domicile and residence,
offence causing an arrest,
scene of arrest and timing,
information on notifications to relatives and other
authorities,
who carries out an arrest, reports and decides on detention,
condition of a person upon arrest,
other information on arrest, condition of the arrested
person and case treatment during an arrest.

Other records necessary for police work in order to prevent
impending danger and counter offences.

The National Commissioner of the Icelandic Police may
authorise individual Chiefs of Police to keep records on
certain items if deemed necessary for specific police work.

Article 3

Notification of personal information processing to the Data Protection Authority

The National Commissioner of the Icelandic Police shall notify the Data Protection Authority of the records he keeps and the records he has authorised Chiefs of Police to keep according to Article 2, Paragraph 2.

The notification shall indicate the following points:

nature of a record;

purpose of a record;

what information a record contains;

who has access to a record or individual parts thereof;

with whom information from a record is shared.

In addition to the points accounted in Paragraph 2, a notification of a record shall, in accordance with Article 2, Paragraph 2, indicate who takes care of and is responsible for the record processing.

In the event of a change in the record or its use the National Commissioner of the Icelandic Police shall notify the Data Protection Authority of this change.

Before a new method of electronic processing of personal

information is used, the police shall seek the opinion of the Data Protection Authority on whether this processing is in accordance with laws and regulations on protection of individuals and freedom from interference with privacy and, if applicable, whether special measures shall be taken to ensure the legality of the processing.

Article 4

Security and internal control

The National Commissioner of the Icelandic Police and the Chief of Police in each district are responsible for the processing of personal data and that their treatment is in accordance with rules and standards set by the Data Protection Authority on how the security of personal information shall be ensured. In compliance with this a regular security assessment shall be made and systematic security measures taken.

The National Commissioner of the Icelandic Police and Chiefs of Police shall implement and organise continued internal control of personal information processing. Control shall aim at ensuring information reliability and preventing