



REPUBLIC OF NAURU

PARLIAMENTARY SERVICES (VEHICLES) REGULATIONS 2021

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The Speaker makes the following Regulations under Section 50 of the *Parliamentary Services Act 2020*:

PART 1 - PRELIMINARY

1 Citation

These Regulations may be cited as the *Parliamentary Services (Vehicles) Regulations 2021*.

2 Commencement

These Regulations comes into effect on 1 July 2021.

3 Interpretation

In these Regulations:

‘Act’ means the *Parliamentary Services Act 2020*;

‘Clerk’ means the Clerk of Parliament;

‘employee’ means any staff or officer of the Office;

‘leave’ includes recreation leave, study leave, official leave, special leave and leave without pay;

‘Motor traffic laws’ means the *Motor Traffic Act 2014* and any other relevant law;

‘Office’ means the Office of Parliamentary Services;

‘use’ includes to drive; and

‘vehicle’ means the Office or Office owned vehicle and includes a vehicle funded or donated under a Project or Programme or a vehicle provided by Development Partners.

4 Application

These Regulations applies to all employees who have been assigned the use or access to a vehicle.

PART 2 - VEHICLES

5 Vehicle colour code

(1) All vehicles shall be coded with coloured labels as follows;

- (a) Green - assigned to the Speaker and Clerk of Parliament; r
- (b) Blue - assigned to the Deputy Clerk; or
- (c) Red - official use during official hours between 9am to 5pm day on Monday to Friday, the weekends including during the official hours or

beyond the official hours depending on the length of time Parliament is in session, excluding the Public Holidays.

- (2) All vehicles with Red labels shall be parked at the car parks allocated by the Clerk after 5pm everyday including the weekends.

6 Responsibility of the Clerk

- (1) The Clerk shall:
 - (a) monitor the usage of vehicles; and
 - (b) display the Regulations conspicuously on a notice Board or in a place the employees can easily access.
- (2) An employee who is assigned or has access to a vehicle shall:
 - (a) only use the vehicle for Parliamentary services related purposes, unless expressly excluded in the Regulations or under his or her contract of employment;
 - (b) not use the vehicle for any activities which are in violation of the laws of the Republic;
 - (c) keep the vehicle clean and in good repair;
 - (d) have a valid Nauruan driver's licence with a photocopy of the licence provided to the Clerk;
 - (e) not transfer or tamper with the colour code of any vehicle;
 - (f) not remove the vehicle registration number plate; and
 - (g) not drive a vehicle without a vehicle registration number plate affixed at both the front and rear of the vehicles.

7 Authorised use of the Office issued vehicle

- (1) All employees assigned or having access to a vehicle shall ensure the vehicles are used in accordance with the authorisation given by the Clerk, applicable laws and the terms and conditions of their contracts.
- (2) The personal use of vehicle extends only to:
 - (a) the Speaker;
 - (b) the Clerk;
 - (c) the Deputy Clerk; and
 - (d) an employee who has a contractual entitlement to the personal use of a vehicle.
- (3) The Clerk may vary the authorisation for the use of a vehicle on an application by an employee on any terms as the Clerk thinks fit.

- (4) An approval under sub regulation (3) shall be in writing and issued to the employee prior to the use of the vehicle.
- (5) An authorisation to drive a vehicle may be cancelled by the Clerk in consultation with the Speaker, if an:
 - (a) employee's driver's licence expires;
 - (b) employee's driver's licence has been revoked;
 - (c) employee has been disqualified from driving by the Court; or
 - (d) employee breaches any:
 - (i) condition of the authorisation for the use of the vehicle;
 - (ii) motor traffic law; or
 - (iii) terms and conditions of his or her contractual use of the vehicle.

8 Rental vehicles

The Clerk shall not hire a rental vehicle for the Office use without the approval of the Speaker.

9 Vehicles for consultants

A Consultant engaged by the Office shall not have the use of a vehicle or rental vehicle paid by the Office unless provided for under his or her contract.

10 Use and possession of vehicle during leave

- (1) An employee shall return the keys to the vehicle in his or her possession to the Clerk before going on leave unless the Clerk has provided written consent for the use of the vehicle during the period of leave.
- (2) The employee shall ensure that the vehicle is parked in a safe place during the period of his or her leave of absence from office.

11 Prohibited use

- (1) The following is prohibited conduct in relation to the use of vehicles:
 - (a) smoking in vehicles;
 - (b) drinking alcohol in vehicles;
 - (c) driving of vehicles while under the influence of alcohol or narcotic or intoxicating drugs;
 - (d) using the vehicles as transport to go to places where alcohol is sold for the purposes of consumption on site including nightclubs, public bars, licensed restaurants or any other licensed premises under the *Liquor Control Act 2017*;