



Clerk of Parliament

REPUBLIC OF NAURU

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PUBLIC SERVICE OF NAURU

NOTIFICATION OF VACANCIES

Applications are invited from Nauruans both inside and outside the Public Service for appointment, promotion or transfer to the following positions:

DEPARTMENT OF WORKS AND COMMUNITY

SERVICES

GENERAL SECTION

Senior Labourer

\$2503-2623 (A) Third Division, (2 positions)

Duties

Under the direction of the Foreman for the supervision of garbage clearance, ration deliveries, delivery of milk supplies to schools, maintenance and repair work of roads and any other duties as directed by the Foreman from time to time.

Qualifications

Experience appropriate to the duties desirable. Ability to control staff most desirable.

Labourer

\$2423-2543 (A) Third Division (2 positions)

Duties

To carry out labour duties as required by designated officers.

PAINTING SECTION

Foreman

\$3523-3683 (A) Second Division (1 position)

Duties

Supervise and direct personnel with painting duties as required.

Qualifications

Tradesman with appropriate trade background and some supervisory experience.

2nd Class Tradesman

\$2423-2573 (A) Third Division (5 positions)

Duties

Under the direction of the Foreman to carry out duties as required in the Painting Section.

Qualifications

Experience in painting preferred. Reliability and industrious desirable.

JOINERY SECTION

Works Supervisor

\$4173-4481 (A) Second Division (1 position)

Duties

Supervise and direct tradesman in the Joinery Section to ensure efficiency in carrying out their duties.

Qualifications

Wide experience in trade and as a supervisor in Carpentry and Joinery.

Foreman

\$3523-3683 (A) Second Division (1 position)

Duties

To supervise and to direct tradesman in the Joinery Section and to ensure compliance with technical specification and standard.

Qualifications

Proven ability as a tradesman with some years of experience in Carpentry and Joinery.

2nd Class Tradesman

\$2423-2573 (A) Third Division (14 positions)

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JOINERY SECTION (cont'd)Duties

Under the direction of the Foreman to carry out duties as required in the Joinery Section.

Qualifications

Experience in Carpentry and Joinery preferred. Reliability and industrious desirable.

CONCRETING SECTION2nd Class Tradesman

\$2423-2573 (A) Third Division (2 positions)

Duties

Under the direction of the Foreman to carry out duties as required in Concreting Section.

Qualifications

Experience in the trade preferred. Reliability and industrious desirable.

PLUMBING SECTIONForeman

\$3523-3683 (A) Second Division (1 position)

Duties

Responsible to the Works Supervisor for efficient direction and control of all plumbing and drainage activities.

Qualifications

Proven ability as tradesman and sound experience in plumbing desirable.

2nd Class Tradesman

\$2423-2573 (A) Third Division (12 positions)

Duties

Carry out plumbing work as directed by the Foreman.

Qualifications

Experience in plumbing preferred. Reliability and industrious desirable.

Applications should be lodged in writing stating name, age, education and experience, with the Chief Secretary before 4.30 p.m. on Friday, 27th December, 1974.

L.R. NEWBY,
ACTING PUBLIC SERVICE COMMISSIONER

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NAURU PUBLIC SERVICEVACANCIES

Applications are invited from Nauruan both inside and outside the Public Service for appointment, promotion or transfer to the following positions:

EDUCATION DEPARTMENTPOSITION

Handy man

SALARY

\$2623-2923 (A)

DUTIES

- a. Minor repairs to education Department buildings
- b. Maintenance of building and plant within his capacity
- c. Minor equipment maintenance and repairs.
- d. Minor plumbing work with regular inspection of toilet facilities
- e. Minor electrical maintenance and repairs
- f. Routine cleaning of air conditioners
- g. Painting as required
- h. Repairs to school furnitures
- i. Construction of school display boards
- j. Levelling work in grounds and minor concreting of walls, etc.
- k. Advise Sr. Liaison officer on repairs, etc. beyond his capacity
- l. Any other function as directed within the general framework of maintenance and repair.