

# [ LETTER OF INSTRUCTIONS NO. 805, February 08, 1979 ]

## **DIRECTING THE LIMITATION OF GOVERNMENT EXPENDITURES**

TO: All Concerned

WHEREAS, it is necessary for Government to anticipate potential shortfalls in revenue arising from the effects of the projected oil price increase and of possible economic slowdowns abroad;

WHEREAS, Government expenditures can be reduced through elimination or reduction of the less essential activities;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, do hereby Order and Instruct all agencies of the government to reduce their expenditures to the minimum necessary level:

### Personal Service

1. New position items created for CY 1979 under Letter of Implementation No. 76 shall not be filled, except for hospitals, schools and state universities and colleges.
2. Casuals, temporary and emergency employees, including consultants and contractual personnel, shall not be hired without the prior approval of a Personnel Effectiveness Review Committee consisting of the Chairman of the Civil Service Commission and the Minister of the Budget.
3. The Minister of the Budget shall withhold/withdraw salary savings of agencies and shall add these to budgetary reserves. Actual personnel services costs shall be determined (net of salary lapses and savings due to vacant positions) and withheld/withdrawn accordingly, in accordance with procedure as may be approved by the President.
4. The payment of hazard duty pay in strife-torn or embattled areas shall be authorized only when a state of emergency in the municipality/city where the government employee works, is declared as such by the Minister of National Defense.
5. No substitutionary appointments shall be issued to fill temporary vacancies that arise for periods less than three months.
6. No additional compensation shall be authorized other than for meal allowances, except in cases where a deadline for the accomplishment of the tasks involved is fixed by law or Executive Order.
7. The Civil Service Commission shall review the Rural Service Program, with the aim of limiting expenditures and of authorizing only the most beneficial aspects of the Program.

### Maintenance and Operating Expenses

8. Government funds may not be spent for attendance in conventions, seminars, workshops and other similar activities conducted by private groups. Attendance of government officials and staff may be authorized at no expense other than the salary of the persons concerned, the payment of fees and per diems for attendance being prohibited.