

[LETTER OF INSTRUCTIONS NO. 320, September 23, 1975]

TO: ALL DEPARTMENTS, AGENCIES AND OFFICES OF THE GOVERNMENT

WHEREAS, the administration has been pursuing policies and measures designed to improve the quality of the government service;

WHEREAS it is the objective of the Administration to develop efficient, dedicated and responsible public servants;

WHEREAS, in furtherance of these objectives, I have ordered the dismissal or taken other disciplinary actions against notoriously undesirable employees and others found guilty of other forms of officials misconduct;

WHEREAS, at the same time, I have extended recognition to officials and employees who have excelled in the in the performance of their duties or who have exemplified the ideal public servants;

WHEREAS, to ensure that this program will succeed, there is a necessity for us to continuously assess the performance of public officials and employees;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers vested in me by law, do hereby order that each of the departments, agencies and offices of the government shall, in coordination with the Civil Service Commission, conduct periodically an audit of the performance of officials and employees of the Government.

This performance audit or evaluation shall be conducted at least once a year in each department, agency or office.

The Civil Service Commission shall monitor and submit to me the results of this evaluation or audit.

DONE in the City of Manila, this 23rd day of September, in the year of Our Lord, nineteen hundred and seventy-five.

(Sgd.) FERDINAND E. MARCOS
President
Republic of the Philippines



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