

[PRESIDENTIAL DECREE NO. 620, December 21, 1974]

CREATING AN INSTITUTE OF LABOR AND MANPOWER STUDIES IN THE DEPARTMENT OF LABOR.

WHEREAS, the Department of Labor has been assigned expanded tasks and responsibilities under the Labor Code of the Philippines, resulting in the increased complexity of its technical and administrative functions;

WHEREAS, there is a need for these duties and responsibilities to be completely aligned with the entire context of our social and economic policy, which in turn requires the development of an innovative and resourceful corps of Department of Labor functionaries who will carry out those functions, as well as a continuing system of research and study in labor and manpower that will serve the ends of development;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby order and decree:

SECTION 1. There is hereby created in the Department of Labor an Institute of Labor and Manpower Studies, hereinafter referred to as the Institute, which shall be headed by an Executive Director under the immediate supervision of the Secretary of Labor.

SEC. 2. The Executive Director shall be appointed by the President of the Philippines upon recommendation of the Secretary of Labor, and shall receive an annual salary of P36,000.00. He must have a master's degree in economics, public administration or any of the social sciences and must have experience in the labor or manpower fields for at least five (5) years.

SEC. 3. The Institute shall have the following powers and functions:

- a. To serve as a staff training center for officials and employees of the Department of Labor;
- b. To develop and publish manuals for the guidance of all officials of the Department of Labor in all levels of labor and manpower administration;
- c. To prepare and conduct, singly or in cooperation with government and private training institutions, management development and professional upgrading courses for personnel of the Department of Labor and other government agencies, as well as members of workers' and employers' organizations;
- d. To serve as national clearing house of information on labor and management policy;
- e. To undertake researches and studies in all areas of labor and manpower administration and policy, including labor standards, labor relations, occupational health and safety, manpower development and placement and other subjects related thereto;
- f. To undertake, or authorize the undertaking and funding, of operations for the purpose of gathering information in aid of the foregoing functions;
- g. To enter into agreements with international or bilateral agencies for the carrying out of the foregoing functions; and