

[ADMINISTRATIVE ORDER NO. 73, June 23, 1999]

CREATING THE COMMITTEE ON PRESIDENTIAL FOREIGN TRAVELS AND THE COORDINATING WORKING COMMITTEE ON OVERSEAS PRESIDENTIAL VISITS

To ensure a smooth planning and execution of all plans and arrangements, including Presidential instructions, relating to Presidential foreign travels, there is hereby created a two-tiered inter-agency body consisting of a Policy Making committee and a Coordinating Working Committee composed of the following:

A. Committee on Presidential Foreign Travels

The Secretary of Foreign Affairs	– Chairman
The Secretary of Trade and Industry	– Co-Chairman
The Executive Secretary	– Member

In addition, the following shall serve as ex-officio members:

The Press Secretary who shall provide the inputs with respect to all media-related activities and issues.

The Head, Presidential Management Staff who shall provide all the documents relating to the speeches and talking points of the President as well as inputs for press conferences and media interviews.

The Presidential Spokesperson who shall disseminate the official Presidential statements to the media.

The Senior Deputy Executive Secretary who shall provide all the necessary inputs resulting from his role as Chairman of the Coordinating Working Committee.

The Committee shall take charge of formulating the objectives of Presidential foreign trips, provides policy guidance on the various preparatory work and implementing arrangements relating to such trip and conduct post-visit assessment of the trips.

B. Coordinating Working Committee on Overseas Presidential Visit

The Senior Deputy Executive Secretary	– Chairman
An Undersecretary of Foreign Affairs	– Vice-Chairman
A representative of the Department of Trade and Industry	– Member