

**[ ADMINISTRATIVE ORDER NO. 362, September 30, 1997 ]**

**CREATION OF A COMMITTEE ON PRESIDENTIAL AWARDS**

**WHEREAS**, it is befitting to give recognition to public servants, government retirees, distinguished citizens and organizations for their exemplary service and invaluable contribution to the achievement of the programs of the government through the conferment of Presidential Citations and Awards;

**WHEREAS**, appropriate procedures and criteria must be formulated for the processing of nominations for certain Presidential Awards promulgated by laws or presidential issuances;

**WHEREAS**, there is a need for a Committee which shall formulate the procedures and ensure that criteria are observed as well as process nominations for the conferment of these Presidential Citations and Awards;

**NOW THEREFORE, I, FIDEL V. RAMOS**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order the following:

**SECTION 1. Creation of a Committee On Presidential Awards.** There is hereby created a Committee On Presidential Awards (hereinafter referred to as the "Committee") which shall be tasked to process the nominations for the conferment of Presidential Citations and Awards.

**SECTION 2. Composition of the Committee.** The Committee shall be composed of the Executive Secretary as Chairman, Presidential Management Staff Head as Vice-Chairman, and the following as members: PA for Political Affairs, Appointments Secretary, and Chief of Presidential Protocol.

The Committee may create such sub-committees as may be necessary to assist it in the performance of its functions.

**SECTION 3. Functions of the Committee.** The Committee shall have the following functions and responsibilities:

- a. Formulate the procedures and ensure that the criteria for the conferment of Presidential Awards and Citations as promulgated by law and Presidential issuances, including the following, are observed:
  - 1) Order of Sikatuna;
  - 2) Order of Kalantiao;
  - 3) Presidential Citation for Outstanding Humanitarian Services;
  - 4) Rizal Pro Patria Award;