

**[ ADMINISTRATIVE ORDER NO. 35, February 09, 1993 ]**

**DELINEATING THE FUNCTIONS AND RESPONSIBILITIES OF THE CHAIRMAN AND MEMBERS OF THE PROFESSIONAL REGULATION COMMISSION AS A COLLEGIAL BODY AND THOSE OF THE COMMISSION CHAIRMAN/COMMISSIONER AS HEAD OF OFFICE**

**WHEREAS**, Presidential Decree No. 223, dated June 22, 1973, created the Professional Regulation Commission composed of a full-time Commissioner, who shall act as Chairman, and two (2) full-time Associate Commissioners as members, and which as a body shall exercise general administrative, executive and policy-making functions;

**WHEREAS**, administrative supervision over the Professional Regulation Commission rests with the Office of the President as an attached agency thereof;

**WHEREAS**, the President, pursuant to Section 31, Chapter 10, Book III of Executive Order No. 292, otherwise known as the Administrative Code of 1987, is vested with continuing authority to reorganize his Office which include the Office of the President Proper and the agencies under its administrative control and/or supervision;

**WHEREAS**, there is a need to delineate and clarify the functions and responsibilities of the Commission as a collegial body, and those of the Commission Chairman as Head of Office, to enhance its administrative efficiency and to more effectively and expeditiously attain the Commission's goals and objectives;

**NOW, THEREFORE, I, FIDEL V. RAMOS**, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

**SECTION 1. *Functions and Responsibilities of the Commission as a Collegial Body.*** - The Commission shall as a body:

1. Promulgate policies with respect to the regulations and licensing of the various professions and occupations under its jurisdictions;
2. Fix the date and venue of the various licensure examinations;
3. Review and act on administrative cases decided by the various regulatory boards, which are appealed to the Commission;
4. Deliberate on the appointments, promotions and imposition of administrative disciplinary action on personnel of the Commission, whenever such act could affect their rank and/or employment status;
5. Approve purchase orders, job orders and contracts for the purchase of supplies, materials and equipment, and non-infrastructure repair works; and for security/janitorial services