

# **[ EXECUTIVE ORDER NO. 594, December 20, 2006 ]**

## **RULES GOVERNING THE APPOINTMENT/DESIGNATION AND CONDUCT OF SPECIAL ENVOYS**

WHEREAS, pursuant to Section 16, Book III of the Revised Administrative Code of 1987 (Executive Order No. 292), the President shall exercise the power to appoint officials as provided for in the Constitution and laws;

WHEREAS, the conduct of effective foreign policy often calls for the appointment/designation of persons with expertise and experience to undertake special tasks or address certain issues, notably in international economic affairs.

NOW, THEREFORE, I, GLORIA MACAPAGAL-ARROYO, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. This Executive Order shall be known as the "Rules Governing the Appointment/Designation and Conduct of Special Envoys.

SECTION 2. The appointment/designation of special envoy shall be accompanied by an express statement of the terms of reference of said appointment/designation to be coordinated with the Department of Foreign Affairs, which shall include, among others, its specific mission and duration.

SECTION 3. Special envoy appointment/designation shall be defined and categorized as follows:

- a. specific mission or purpose
- b. specific act or event
- c. specific duration or period

Unless otherwise specified in the special envoy appointment/designation paper or its terms of reference, the appointment/designation shall automatically expire upon the completion of the task or objective for which the mission, purpose, act or event was directed, or upon the termination of the duration or period indicated.

SECTION 4. Special envoy appointment/designation shall be for a specific and expressly stated mission or purpose, or specified act or event. Unless the special envoy appointed/designated is an official of the Department of Foreign Affairs or of another department or agency, said mission, purpose or act shall not overlap with the regular functions of the Department of Foreign Affairs and/or the Foreign Service or that of the other concerned department or agency, or its attaché services.

SECTION 5. Special envoy appointment/designation shall contain a specific duration or period, or otherwise, a target date for the completion of the mission, purpose, act