

[EXECUTIVE ORDER NO. 30, October 28, 1992]

ESTABLISHING THE BONDOC DEVELOPMENT PROGRAM OFFICE

WHEREAS, the Bondoc Peninsula, which is composed of twelve (12) municipalities, is the largest of the four (4) districts of the Province of Quezon;

WHEREAS, there is a need to foster self-reliance and accelerate the implementation of projects in the Peninsula so that development efforts will be more meaningful and effective;

WHEREAS, the Regional Development Council, Southern Tagalog Region, has approved the Bondoc Development Program (BDP) for the development of Bondoc Peninsula in Quezon Province;

WHEREAS, the BDP recognizes the different roles of the national offices, local government units, non-governmental organizations, and the peoples organizations in accelerating the development of Bondoc Peninsula and uplifting the socio-economic status of its population;

WHEREAS, there is a need for an effective and viable mechanism consistent with the provisions of Executive Order No. 363, series of 1989;

NOW, THEREFORE, I FIDEL V. RAMOS, President of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Establishment of the Bondoc Development Program Office. There is hereby established an ad-hoc administrative mechanism under the Office of the President for the formulation and implementation of development programs and projects for the Bondoc Peninsula to be known as the Bondoc Development Program Office. The Bondoc Development Program shall be composed of a Project Governing Board and a Project Management Unit with principal office in Catanauan, Quezon.

SEC. 2. Composition and Functions of the Project Governing Board. The Project Governing Board, hereinafter referred to as the Board, shall be composed of the Provincial Governor of the Province of Quezon, the NEDA Region IV Regional Director, the Project Director of the Project Management Office, a representative of the Sangguniang Panlalawigan to be elected by the Sangguniang Panlalawigan of Quezon, Provincial Heads of the Department of Agriculture, Department of Agrarian Reform, Department of Education, Culture and Sports, Department of Health and the Department of Environment and Natural Resources, the representative of all the twelve (12) Municipal Mayors of Bondoc Peninsula who is elected from among themselves, the Congressman of the 3rd District of Quezon or his/her authorized representative, nine (9) representatives of the Non-Governmental Organizations (NGOs), including Peoples Organizations (POs), and a Representative of the German Agency for Technical Cooperation (GTZ) as a non-voting member. The Chairman of

the Board shall be the Provincial Governor of Quezon Province.

The Board shall provide direction, coordination, and supervision over the implementation of BDP, and shall serve as a forum for addressing common inter-area and inter-agency concerns. It shall have the following functions:

- a) To formulate policies to guide project implementation;
- b) To formulate guidelines for coordination of line agencies involved in the project;
- c) To approve development plans according to the phasing of BDP;
- d) To approve Annual Plan of Operations and endorse annual project budget for approval;
- e) To recommend project budget for Philippine Counterpart funds and to make available development funds from other sources;
- f) To ensure auditing of funds of the BDP operations and approve the organizational structure of the Project Management Office;
- g) To approve and enter into agreement or contract with other institutions and authorize the Chairman to sign on its behalf Provided, that relevant contracts such as civil work contracts and supply contracts shall be subject to further approval as necessary in accordance with existing laws and regulations; and
- h) To submit to the Office of the President, to the RDC and Congress periodic reports on the BDP and such other reports as may be required.

The Project Director of the Project Management Office shall act as the Secretariat to the Board.

SEC. 3. Functions and Structure of the Project Management Unit. The Project Management Unit shall assist the Board in undertaking the day-to-day activities of BDP, it shall have the following functions:

- a) To carry-out the day-to-day decisions and operations regarding implementation of BDP and its administration including personnel decisions based on set policies and approved plan of operations;
- b) To submit a comprehensive physical and financial progress reports every six months to the Board and to the GTZ;
- c) To coordinate with line agencies, local government units, financing institutions, non-governmental organizations, and other concerned entities in the implementation of BDP;
- d) To coordinate the preparation by the line agencies and local government units of the multi-year and annual plans and investment programs of BDP so that the plans and budgets are integrated with the BDP, and submit the same to the Board for its review and endorsement;