

**[ EXECUTIVE ORDER NO. 637, December 26, 1980 ]**

**PRESCRIBING REVISED ADMINISTRATIVE RELATIONSHIPS  
WITHIN THE OFFICE OF THE PRESIDENT**

WHEREAS, pursuant to Presidential Decree No. 955, organizational and administrative reform measures have been directed to be undertaken within the Office of the President in order to establish a more effective staff support system for the President;

WHEREAS, a system of Presidential Assistance has been established in the Office of the President in accordance with Presidential Decree No. 830;

WHEREAS, there is further need to clarify administrative relationships within the Office of the President to ensure the realization of effective coordination and integration in the internal administrative affairs of the Office of the President; and

WHEREAS, under Presidential Decree No. 1416, the President is empowered to undertake such organizational and related improvements as may be appropriate in the light of changing circumstances and new developments;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers vested in me by the Constitution and the authority vested in me by Presidential Decree Nos. 830 and 1416, do hereby order and ordain:

SECTION 1. The Presidential Executive Assistant shall, in behalf of the President, be chief executive officer of the Office of the President. As such, he shall be responsible for exercising direct and immediate supervision over the internal management of the Office of the President.

In accordance with the above, all organizational units within the Office of the President proper, except those pertaining to the private offices of the President and the Presidential Security Command which shall remain directly under the President, shall report to and be under the immediate supervision and control of the Presidential Executive Assistant.

SEC. 2. There is hereby created the position of Deputy Presidential Executive Assistant who shall assist the Presidential Executive Assistant in the management and supervision of the Office of the President in such manner as the Presidential Executive Assistant shall determine.

SEC. 3. Pursuant to Section 3 of Presidential Decree No. 955, the Presidential Executive Assistant shall provide overall coordination in the operation of the system of Presidential Assistants established under P.D. 831. Accordingly, he shall exercise administrative supervision overall the Presidential Assistants including the Chief of