

[EXECUTIVE ORDER NO. 284, January 19, 1971]

DELEGATING AUTHORITY ON ADMINISTRATIVE ACTIONS IN THE EXECUTIVE BRANCH OF THE GOVERNMENT.

In order to effect greater efficiency and effectiveness in the conduct of governmental transactions, and provide operating agencies delegation of authority on an effective and reasonably uniform basis, I, FERDINAND E. MARCOS, President of the Philippines, do hereby order the following delegations of authority on administrative actions as indicated hereunder:

Functions	Official Legally Authorized to Perform Function	Official to Whom Delegation is Made
A. PERSONNEL MATTERS		
1. Applications for permission to teach or exercise a profession	Department Secretary (Sec. 12, Rule XVIII, CS Rules, 1962)	Bureau Directors or Regional Directors, as the case may be, who shall act for the Department Secretary
2. Approval of commutation of vacation and sick leave (including maternity leave.)	Department Secretary (Secs. 2, 22, & 26 Rule XVI, Revised CS Rules, 1962)	Bureau Directors or Regional Directors, as the case may be, who shall act for the Department Secretary
3. Approval of leave without pay in excess of sixty (60) days but not beyond one (1) year	Department Secretary (Sec. 30, Rule XVI, Revised Rules, 1962)	Bureau Directors or Regional Directors, as the case may be, who shall act for the Department Secretary
B. SUPPLY MATTERS		
1. Matters relative to negotiated contracts for services or for furnishing supplies, materials and equipment to the government involving an amount of P50,000.00 or less	Department Secretary (E.O. 298, s. 1940, as amended by E.O. 40, s. 1963)	Bureau Directors or Regional Directors, as the case may be, who shall act for the Department Secretary
2. Contracts wherein the government is required to pay for services not yet rendered and/or for	Department Secretary (E.O. 70, s. 1967, as amended by E.O. 218 s. 1970)	Bureau Directors or Regional Directors, as the case may be, who shall act for the