

[EXECUTIVE ORDER NO. 209, October 19, 1956]

**PROVIDING FOR THE IMPLEMENTING DETAILS FOR
REORGANIZATION PLAN NO. 60 RELATIVE TO PUBLIC UTILITIES
REGULATION AND LAND TRANSPORTATION**

Pursuant to the powers vested in me by Republic Act Numbered Nine hundred and Ninety-seven, as amended by Republic Act Numbered One thousand two hundred and forty-one, and upon the recommendation of the Government Survey and Reorganization Commission, the following Implementing Details of Reorganization Plan No. 60 which relate to the Public Utilities Commission, the Bureau of Land Transportation and the Traffic Control Group of the Philippine Constabulary, are hereby promulgated to govern the organization, powers, duties and functions of said entities:

Organization of the Entities

Section 1. The organization, functions and operation of the Public Utilities Commission and Bureau of Land Transportation in the Department of Public Works, Transportation and Communications, hereinafter referred to as the "Department," and of the Traffic Control Group of the Philippine Constabulary in the Department of National Defense, shall be in accordance with the provisions of Reorganization Plan No. 60, hereinafter referred to as the "Plan, and these Implementing Details.

Sec. 2. The organization of the Public Utilities Commission, as indicated in the following organization chart, shall consist of the Commission proper, Office of the Executive Secretary, Staff Aides, Statistics and Records Division, Finance and Rate Division, and Industrial Inspection and Meter Laboratory Division.

Sec. 3. The organization of the Bureau of Land Transportation as indicated in the following organization chart, shall consist the Office of the Director, Administrative Division, Statistics and Records Division, Regulation Division, and eight Regional Offices.

Sec. 4. The organization of the Traffic Control Group the Philippine Constabulary, as indicated in the following organization chart, shall consist of a Headquarters, and Traffic distributed among the Military Areas.

[Figure 1 - Organization Chart PUBLIC UTILITIES COMMISSION]

[Figure 2 - Organization Chart BUREAU OF LAND TRANSPORTATION]

**[Figure 3 - Organization Chart REGIONAL OFFICES OF THE BUREAU OF
LAND TRANSPORTATION]**

**[Figure 4 - Organization Chart PHILIPPINE CONSTABULARY TRAFFIC
CONTROL GROUP]**

Sec. 5. The Secretary of the Department hereinafter referred to as the "Secretary," is authorized to make such changes in organization, definition of functions and distribution of work among entities in the Department as may be necessary to reflect changes in legislation, conditions, needs or workloads, provided, that no such changes may be made during fiscal year 1957 without specific approval of the President, and provided further, that any such changes must be in conformity with the general pattern of organization set forth in the plan. Authority to make such changes in the Public Utilities Commission is vested in the Executive Commissioner with the approval of said Commission. The Chief of Constabulary may make changes in the Traffic Control Group provided such changes are embraced within the policy of the Secretary of National Defense on the matter.

Functions of the Public Utilities Commission

Sec. 6. The functions, powers, duties and responsibilities of the Public Utilities Commission, hereinafter referred to as the "Commission" under this title, and of the officers and entities within it shall consist of those specified in Sections 22 through 52 of the Plan.

Sec. 7. The functions of the Office of the Executive Secretary of the Commission, in addition to those provided in Section 44 of the Plan, shall include among others liaison with other entities responsible for enforcement for the Commission, to ensure development of adequate enforcement programs, standards, and procedures, full execution of enforcement programs, and prompt reporting to the Commission. The Office of the Executive Secretary shall furnish clerical help to the other units of the Commission.

Sec. 8. Administrative and staff services, except for the collection of fees, shall be provided for the Commission by the administrative staff divisions of the Department. Pending establishment of such divisions as provided in Section 5 of the Plan, said services shall be provided by the Department as directed by the Secretary.

Sec. 9. Technical assistance and advice to the Commission shall be provided by the Planning Division and by the operating entities of the Department. Pending reorganization of the Department as a whole, said assistance and advice shall be provided by existing entities as directed by the Secretary.

Functions of the Bureau of Land Transportation

Sec. 10. The functions, powers, duties and responsibilities of the Bureau of Land Transportation, hereinafter referred to under this title as the "Bureau," shall include but not be limited to inspecting public motor vehicle carriers for conformance with prescribed routes, schedules, rates, and loading limitations, inspecting the equipment of public motor vehicle carriers for mechanical adequacy, testing and sealing taximeters, registering motor vehicles, examining and licensing drivers, collecting fees in connection with said functions, promoting and developing motor vehicle and railroad service, and providing technical assistance to the Public Utilities Commission.

Sec. 11. The Administrative Division of the Bureau shall operate subject to policy instructions, standards, rules and regulations established by the administrative staff divisions in the Office of the Secretary and coursed through the Director of the Bureau. The Administrative Division shall have a Personnel Section, Budget and

Finance Section, Correspondence Section, and General Services Section, with corresponding duties and responsibilities as follows:

a. The Personnel Section shall have the following functions among others:

- (1) act on matters concerning recruitment, appointment, promotion, transfer, attendance, leaves, and efficiency records;
- (2) assist in preparation of position description and qualification standards;
- (3) administer a training program; and
- (4) keep personnel records.

b. The Budget and Finance Section shall have the following functions among others:

- (1) prepare initial budget estimates; and
- (2) collect, disburse and account for funds.

c. The Correspondence Section shall have the following functions among others:

- (1) receive, record and distribute incoming correspondence;
- (2) file papers and documents of the Bureau; and
- (3) provide mail service.

d. The General Services Section shall have the following functions among others:

- (1) procure, store, distribute and manage use of supplies and equipment not available from the General Services Division of the Department;
- (2) ship supplies and equipment to field offices; and
- (3) keep custody of and inventory property, equipment and supplies.

Sec. 12. The functions of the Statistics and Records Division of the Bureau shall include but not be limited to preparing statistics on land transportation, administering a central depository of records on motor vehicles, and administering a central depository of drivers' license records. The Division shall have a Motor Vehicle Records Section, Drivers' License Section, and Statistics Section, with corresponding duties and responsibilities as follows:

a. The Motor Vehicle Records Section shall have the following functions among others:

- (1) keep systematic central records of motor vehicle registrations, inspection reports, reports of vehicles sold,

stored or mortgaged, and reports of changes in serial or motor numbers; and

(2) check records submitted by Regional Offices.

b. The Drivers' License Section shall have the following functions among others:

(1) keep systematic central records of drivers' licenses, including limitations, penalties, suspensions, revocations and expirations, and advise promptly local offices thereof; and

(2) check records submitted by Regional Offices.

c. The Statistics Section shall have the following functions among others:

(1) compile and analyze statistics on all forms of land transportation, including all types of motor vehicles for whatever purpose used; and

(2) prepare annual and special reports of the Bureau.

Sec. 13. The functions of the Regulation Division of the Bureau shall include but not be limited to formulating rules, regulations, standards, programs and procedures for the guidance and compliance of Regional Offices, reviewing matters for administrative decision as to motor vehicle registration and driver licensing, and reviewing recommendations to be made to the Public Utilities Commission. The Division shall have an Examination and Licensing Section, Inspection and Registration Section, Public Utilities Section, and Review Section with corresponding duties and responsibilities as follows:

a. The Examination and Licensing Section shall have the following functions among others:

(1) prepare driving tests and written examinations for administration in local offices;

(2) develop uniform and expeditious procedures for issuance of drivers' licenses;

(3) develop instructions and standards for enforcement of licensing laws, rules and regulations, including abolition of the so-called boundary and commission systems and establishment of minimum educational standards for drivers; and

(4) prepare pertinent sections of a field manual.

b. The Inspection and Registration Section shall have the following functions among others:

(1) develop standards and procedures for inspection of motor vehicles and rating as to capacity, gross weight, body construction and related factors;

(2) develop uniform and expeditious procedures for issuance of motor vehicle registration certificates and license plates by local offices;

(3) develop procedures and forms for reporting motor vehicle sales, storage, mortgages, and number changes;

(4) develop instructions and standards for enforcement of registration laws, rules and regulations; and

(5) prepare pertinent sections of a field manual.

c. The Public Utilities Section shall have the following functions among others:

(1) in collaboration with the staff of the Public Utilities Commission, formulate standards, programs and procedures for inspection of public carriers for conformance with routes, schedules, rates and load limitations prescribed by the Public Utilities Commission, and for inspection of carriers' vehicles as to mechanical adequacy;

(2) formulate standards, programs and procedures for testing and sealing taximeters;

(3) maintain a reference file of copies of certificates of public convenience and necessity issued by the Public Utilities Commission to motor vehicle carriers, and of pertinent decisions and orders of the Commission; and

(4) prepare pertinent sections of a field manual.

d. The Review Section shall have the following functions among others:

(1) review field reports and make recommendations to the Director of the Bureau concerning administrative disposition of registration matters;

(2) review court reports and make recommendations to the Director concerning suspension or revocation of drivers' licenses; and

(3) review field reports and formulate recommendations to the Public Utilities Commission concerning violations of regulations by certified public carriers.

Functions of Land Transportation Field Offices

Sec. 14. The functions, powers, duties and responsibilities of each Regional Office of the Bureau of Land Transportation shall include among others the following:

a. administer, direct and coordinate all land transportation enforcement activities in the region, subject to authority delegated through the Assistant Director of the Bureau;