

[EXECUTIVE ORDER NO. 245, December 31, 1939]

ABOLISHING THE NATIONAL INFORMATION OFFICE (BOARD) AND TRANSFERRING ITS POWERS, FUNCTIONS, AND DUTIES, AS WELL AS ITS PERSONNEL, APPROPRIATIONS, AND PROPERTIES, TO THE DEPARTMENT OF THE INTERIOR; AND EFFECTING CERTAIN ADJUSTMENTS OF THE PERSONNEL OF THE SAID DEPARTMENT

The public interest so demanding, I, Manuel L. Quezon, President of the Philippines, by virtue of the powers in me vested by Commonwealth Act Numbered Four hundred and fifty-three, do ordain and promulgate the following:

1. The National Information Office (Board) is hereby abolished, and all its powers, functions, and duties as well as its personnel, appropriations, and properties are hereby transferred to the Department of the Interior.
2. The Department of the Interior shall have the following administrative units and positions in lieu of those provided for the said Department in Commonwealth Act Numbered Four hundred and forty-six:

New Item No.	Position	Item No. C.A. No. 446
1.	One Secretary of Department	P12,000.00 D-I (1) 1
2.	One Undersecretary of Department	9,000.00 D-I (1) 1
3.	One Commissioner for Mindanao and Sulu, with the rank of Undersecretary of Department (With furnished quarters, whenever a government building is available	9,000.00 D-I (1) 1
4.	One delegate (By detail) OFFICE OF THE SECRETARY	New
5.	One private secretary	6,000.00 D-I (1) 4
6.	One technical assistant	4,500.00 D-I (1) 5
7.	One special agent	1,800.00 D-I (1) 7
8.	One secret agent	720.00 D-I (1) 12

9.	One secret agent	600.00	D-I (1)	13
10.	One clerk	360.00	D-I (1)	49
OFFICE OF THE UNDERSECRETARY				
11.	One clerk	2,280.00	D-I (1)	16
12.	One secret agent	1,080.00	D-I (1)	11
13.	One messenger laborer	360.00	D-I (1)	38
14.	One laborer	420.00	D-I (1)	19
ADMINISTRATIVE DIVISION				
15.	One administrative officer	6,000.00	D-I (1)	24
16.	One investigator	5,400.00	D-I (1)	25
17.	Two technical assistants at P5,100	10,200.00	D-I (1)	20 and 69
18.	One technical assistant and researcher	3,600.00	D-I (1)	26
19.	One technical assistant	3,480.00	D-I (1)	41
20.	One clerk-translator	2,400.00	D-I (1)	6
21.	One senior clerk	2,160.00	D-I (3)	3
22.	One clerk	1,200.00	D-I (1)	77
23.	One clerk	540.00	D-I (1)	18
24.	Two clerks at P480	960.00	D-I (1)	48 and 33
25.	One laborer	420.00	D-I (1)	39
(a) Miscellaneous Section				
26.	One chief of section	4,020.00	D-I (1)	28
27.	One assistant chief and property officer	2,040.00	D-I (1)	29
28.	One clerk	1,320.00	D-I (1)	30
29.	One clerk	900.00	D-I (1)	31
30.	One clerk	720.00	D-I (3)	5
31.	Two clerks at P660	1,320.00	D-I (1)	32
32.	One messenger	360.00	D-I (1)	27
33.	One messenger-laborer	360.00	D-I (3)	8

34.	One laborer	420.00	D-I (1) 23
35.	Two laborers at P360	720.00	D-I (1) 40
36.	One laborer	360.00	D-I (1) 27
Custodian Force			
37.	One janitor	1,800.00	D-I (1) 35
38.	One watchman	720.00	D-I (1) 36
39.	One watchman	480.00	D-I (1) 37
40.	Four laborers at P420	1,680.00	D-I (1) 39
41.	Three laborers at P360	1,080.00	D-I (1) 82 D-I (3) 9 and 12
(b) Records Section			
42.	One chief of section	3,000.00	D-I (1) 53
43.	One clerk	1,680.00	D-I (1) 42
44.	Two clerks at P1,080	2,160.00	D-I (1) 43
45.	One clerk	1,020.00	D-I (1) 44
46.	Two clerks at P840	1,680.00	D-I (1) 45
47.	Two clerks at P600	1,200.00	D-I (1) 46
48.	Three clerks at P540	1,620.00	D-I (1) 14 and 47
49.	Two clerks at P480	960.00	D-I (1) 48
50.	Two clerks at P480	960.00	D-I (1) 34 and 81
51.	Two clerks at P480	960.00	D-I (1) 79
52.	One clerk	360.00	D-I (1) 49
53.	One messenger	360.00	
54.	Three messenger at P360	1,080.00	
55.	One messenger-laborer	360.00	
56.	Two laborers at P360	720.00	
LAW DIVISION			
57.	One chief of division	4,620.00	
58.	One investigator	3,600.00	
59.	One law clerk	1,860.00	
60.	One law clerk	1,800.00	
61.	One law clerk	1,560.00	