

[MEMORANDUM ORDER NO. 132, January 27, 2004]

FURTHER AMENDING MEMORANDUM ORDER NO. 56 DATED MARCH 15, 2002 TO TRANSFER CERTAIN FUNCTIONS OF THE O.P. FINANCE AND ADMINISTRATION OFFICE TO THE OFFICE OF THE SECRETARY FOR THE PRESIDENT'S PRIORITY PROGRAMS AND OFFICIALS DEVELOPMENT ASSISTANCE PROJECTS AND FOR OTHER PURPOSES

WHEREAS, Memorandum Order no. 56 dated March 15, 2002, as amended by Memorandum Order No. 84 dated December 10, 2002 and Memorandum Order No. 120 dated 27, 2003, provided as follows: "**SEC. 5.** The OP Finance and Administration Office shall do the following:

1. Receive remittance for the PSF and accept donations to the funds from the government and the private sectors;
2. Maintain the books of accounts for the Funds;
3. Facilitate the preparations of disbursement vouchers covering fund releases from the Funds;
4. Facilitate the preparation and release of checks for project assisted by the funds.

"The Head, OP Accounting Office and the Head, OP Cashier's Division shall be in charge of the preparation of all disbursement vouchers, checks and financial reports.

"SEC. 6. Signatories of the disbursement vouchers for projects approved by the President for assistance shall be the following: "Head, OP Finance and Administration Office - who shall certify that the expenses or cash advances are necessary and lawful "Head, OP Accounting Office -who shall certify as to the completeness and propriety of the supporting documents "The OIC, or any one of the OP Undersecretaries specifically designated -who shall authorize the payment

"SEC. 7. All checks covering fund releases from the funds shall be signed and countersigned as follows: "Signing Officials - The OIC, or any one of the OP Undersecretaries specifically designated "Countersigning Officials - Head, OP Finance and Administration Office **NOW, THEREFORE, I, GLORIA MACAPAGAL-ARROYO**, President of the Republic of the Philippines, by virtue of the power vested in me by law, do hereby order: **SECTION 1.** The functions of the OP Finance and Administration Office under Memorandum Order No. 56 dated March 15, 2002, as amended, are hereby transferred to the Office of the Secretary for the President's Priority Programs and Officials Development Assistance Projects. **SECTION 2.** The Secretary of the President's Priority Programs and Officials Development Assistance Projects shall recommend to the President those officials who shall be designated to perform the functions of the Head, OP Finance and Administration Office, the Head, OP Accounting Office, and the Head, OP Cashiers Division. **SECTION 3.** All other presidential issuances, guidelines, rules and regulations, or parts thereof which are or inconsistent with the provisions of this Memorandum Order are hereby repealed