

**[DEPARTMENT CIRCULAR NO. 08, S. 2018, March
08, 2018]**

**GUIDELINES FOR THE ACCREDITATION OF VEGETABLE SEED
GROWERS/PRODUCERS**

Adopted: 08 January 2018

Date Filed: 08 March 2018

Pursuant to Republic Act 7308, also known as the Seed Industry Development Act of 1992, and its Implementing Rules and Regulations, and for purposes of ensuring and providing a sustainable and adequate supply of seeds of the desired quality, the following guidelines for accreditation of vegetable seed growers/producers are hereby promulgated.

Section 1. Coverage. This Circular shall govern the accreditation of an individual or a group of vegetable seed growers/producers. The individual shall be a farmer, seed grower/producer or member of association/cooperative while the group/institution shall be an association, cooperative, corporation, government institution, non-government organization or international organization.

Section 2. Documentary Requirements. The following documentary requirements must be complied with for purposes of accreditation under this Circular. For documents requiring certified true copy, the applicant shall present the original copy for comparison with the scanned or photocopy. If the scanned or photocopy is found to be a faithful reproduction, the same shall be stamped Verified from the Original.

2.1 For individual seed grower/producer:

2.1.1 Duly accomplished form for Application for Accreditation as Seed Grower/Producer (BPI-NSQCS Revised Form No. 5)

2.1.2 Latest (6 months) colored 2" x 2" ID picture;

2.1.3 Proof of ownership/usufruct over the production area by submitting any of the following: (a) Proof of land ownership (Transfer Certificate of Title/Original Certificate of Title); (b) Lease contract valid for a minimum of 3 years; or (c) any notarized document(s) showing authority over the use of the property for seed production for a minimum of 3 years; and

2.1.4 Training certificate for the three (3) days Basic Training on Vegetable Seed Production and Certification conducted and issued by government agencies involved in the implementation of vegetable seed production and certification program such as

Agricultural Training Institute (ATI), Bureau of Plant Industry (BPI), Department of Agriculture-Regional Field Offices (DA-RFOs) Research Stations/Centers or the Institute of Plant Breeding-University of the Philippines Los Banos (IPB-UPLB).The training for accreditation must be coordinated with the BPI as the accreditation authority.

2.2 For group/institution such as seed growers'/producers' association/cooperative, corporation, government institution, non-government organization and international organization:

2.2.1 Duly accomplished form for Application for Accreditation as Seed

Grower/Producer (BPI-NSQCS Revised Form No. 5);

2.2.2 Certificate of registration from the Cooperative Development Authority (CDA), Securities and Exchange Commission (SEC), Department of Labor and Employment (DOLE), or Department of Trade and Industry (DTI), whichever is applicable;

2.2.3 Special Power of Attorney, Special Order, Memorandum Order, Board Resolution or other legal instrument authorizing the representative to transact business in behalf of the group/institution;

2.2.4 Latest (6 months) colored 2" x 2" ID picture of the authorized representative;

2.2.5 Proof of ownership/usufruct over the production area by submitting any of the following: (a) Proof of land ownership (Transfer Certificate of Title/Original Certificate of Title); (b) Lease contract valid for a minimum of 3 years); or (c) any notarized document(s) showing authority over the use of the property for seed production for a minimum of 3 years;

2.2.6 Training certificate issued to the authorized representative by government agencies such as ATI, BPI, DA-RFOs Research Stations/Centers or the IPB-UPLB involved in the implementation of vegetable seed production and certification program on 3-day Basic Training on Vegetable Seed Production and Certification. The training for accreditation must be coordinated with the BPI as the accreditation authority. In case the authorized representative is replaced, the concerned seed grower/producer must formally inform in writing the BPI-NSQCS within 10 working days. The replacement shall undergo the Basic Training on Vegetable Seed Production and Certification within six (6) months upon notification of replacement; and

2.2.7 For association/cooperative, list of BPI accredited members stating the name, accreditation number, residential address, production area and location. Only members of the association/cooperative who are BPI accredited seed growers/producers are qualified to produce seeds.

Section 3. Production Area