

[MEMORANDUM CIRCULAR NO. 2018-60, May 22, 2018]

GUIDELINES FOR THE PREPARATION OF PUBLIC TRANSPORT ROUTE PLAN (LPTRP) BY THE LOCAL GOVERNMENTS (LGUS), BASIS FOR THE LAND TRANSPORTATION FRANCHISING REGULATORY BOARD (LTFRB) ISSUANCE OF FRANCHISES TO PUBLIC UTILITY VEHICLES

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1. Background

1.1 The Department of Transportation (DOTr) has entered into an agreement with the Department of the Interior and Local Government (DILG), through Joint Memorandum Circular No. 001 dated June 19, 2017, specifically, as regards to local government units preparation, submission and adoption of Local Public Transport Route Plan (LPTRP), basis for LTFRBs' issuance of franchises to public utility vehicles;

1.2 The LPTRP is a minimum requirement prescribed for the issuance of Public Utility Vehicle (PUV) franchises. It shall form part of the Local Transport Master Plan (LTMP) which relates land use to transport modes and provides measures for traffic management;

1.3 The plan to be formulated by the LGUs shall be guided by the Local Transport Route Plan (LTRP) Manual, copy of which is downloadable in the DOTr website (www.dotr.gov.ph). It shall detail the route networks, modes and required number of units per mode, to deliver public land transport services; and

1.4 The preparation, submission, and LGUs' adoption of the plan, after LTFRB's issuance of Notice of Compliance (NOC) as contained in the above-mentioned DOTr-DILG JMC, shall be guided by the following procedure and guidelines.

2.0 Purpose

This Memorandum Circular is being issued to ensure that all concerned are able to abide with the policies, processes and responsibilities in LGU Public Transport Route Planning

3.0 Policy Compliance

The issuance of this Circular is in support to the objectives of DOTr Department

Order No. 2017-011 or the Omnibus Guidelines on the Planning and Identification of Public Road Transportation Services and Franchise Issuance, and in adhere to Joint Memorandum Circular No. 2017-01 dated June 19, 2017.

4.0 Coverage

This Circular shall covers all DILG Regional Directors nationwide, except the Director of the National Capital Region (NCR), Provincial Governors, City Mayors, Municipal Mayors, Presiding Officers of Sanggunians, and others concerned

Note: This excludes the DILG-National Capital Region, as it is the responsibility of the DOTr to prepare the Local Public Transport Route Plan for Metro Manila Urban Transport Integration Study Update and Capacity Enhancement Program (MUCEP) Study Area, composed of the 16 cities of Caloocan, Muntinlupa, Navotas, Pasay, Pasig, Parañaque, Quezon City, San Juan, Taguig, and Valenzuela, and the municipality of Pateros, and including adjoining cities and municipalities in its adjoining provinces (Bulacan, Rizal, Laguna and Cavite) that constitute the geographical coverage of the MUCEP research.

5.0 Policy Content and Guidelines

5.1 All Local Chief Executives in provinces, cities and municipalities outside the MUCEP areas, being responsible for traffic and transport regulations in their respective areas are mandated to:

5.1.1 Mobilize an LPTRP Team composed of competent personnel from their respective offices of planning and development, engineering, and traffic management, who will be responsible for the preparation of the LPTRP;

5.1.2 Ensure the participation of the LPTRP Team in trainings and other capacity building activities to be conducted by the DOTr, to be facilitated by the LTRFB, and in coordination with the DILG Regional Offices;

5.1.3 Facilitate the review of all issued ordinances, orders, rules and regulations concerning local public transport routes by the Sangguniang Panlalawigan, Sangguniang Panlungsod, or Sangguniang Bayan, as the case maybe, considered substantial inputs to the preparation of the LPTRP; and

5.1.3 Prepare their respective LPTRPs with technical assistance of DOTr Focal Persons, to provide guidance regarding activities timelines, deadline of submissions, and other technical requirements.

5.2 Formulation and Adoption of the LPTRP by Local Government Units

5.2.1 City and municipal governments shall formulate the LPTRP for intra-city/intra-municipality trips. Provincial governments shall formulate the plan for trips between its component cities and municipalities per DOTr Department Order 2017-011, otherwise known, as the Omnibus