

**[ MEMORANDUM CIRCULAR NO. 2018-2146,  
August 24, 2018 ]**

**TIME FRAME FOR HANDLING REQUESTS FOR CONFIRMATION OF  
MOTOR VEHICLE REGISTRATION BETWEEN LTO OFFICES**

*Adopted: 03 August 2018*

*Date Filed: 24 August 2018*

Reports have reached this Office that there are District Offices processing delayed replies on requests for confirmation of motor vehicle registration, contrary to the objectives of Republic Act No. 11032 otherwise known as the Ease of Doing Business and Efficient Delivery of Government Service.

To ensure adherence to the aforementioned law and to avoid inconvenience to LTO clients, it is hereby directed that all requests for confirmation of motor vehicle registration between LTO offices shall be processed and replied to within forty-eight (48) hours upon receipt thereof.

All previous issuances inconsistent herewith are deemed repealed or amended accordingly.

For strict compliance.

(SGD) EDGAR C. GALVANTE  
*Assistant Secretary*



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