

[BSP MEMORANDUM NO. M.-2011-064, December 15, 2011]

GUIDELINES ON THE ELECTRONIC SUBMISSION OF THE REPORT ON COMPLIANCE WITH THE MANDATORY AGRI AGRA CREDIT UNDER R.A. NO. 10000 AND THE UPDATED FRP REPORT

Adopted: 15 December 2011

Date Filed: 26 January 2012

Pursuant to Circular No. 736 dated 20 July 2011 and Memorandum No. M-2011-052 dated 16 September 2011 on the Amendments to Prudential Reports Relative to the implementation of the Mandatory Agrarian Reform and Agricultural Credit under R.A. No. 10000, the following guidelines on the electronic submission of the new Agri Agra report and the updated FRP report shall be observed:

Agri-Agra Submission Guidelines

1. The new Agri-Agra report shall take effect starting the reporting period ending 31 December 2011 pursuant to Section 3 of Memorandum No. M-2011-052.
2. The prescribed data entry template of the new Agri-Agra report can be accessed at <http://www.bsp.gov.ph/frp/templates>.
3. Banks shall electronically submit the prescribed data entry template of the new Agri- Agra report within 15 banking days from reference quarter. The new corresponding scanned Control Prooflist (CP) of the new Agri-Agra report (Annex A) in a compressed/ zipped filed, duly notarized and signed by the authorized official of the reporting bank shall be electronically submitted together with the new Agri-Agra report within the said deadline using the following prescribed filenames:

Control Prooflist	Filename
Cover Page	Coverpage-AGRA-ddmmccyy.pdf
Agri-Agra Report Selected Accounts	Selectedaccounts-AGRA-ddmmccyy.pdf

where ddmmccyy is the reference period (e.g. 31dec2011).

4. The data entry template of the new Agri-Agra report along with the scanned CP shall be submitted electronically to the following prescribed e-mail addresses:

E-mail Address

sdckb-agra@bsp.gov.ph

Type of Reporting Bank

Universaly/Commercial