

[**LTO MEMORANDUM CIRCULAR NO. ACL-2010-1291, March 24, 2010**]

**ISSUANCE OF CERTIFICATES OF EMISSION COMPLIANCE (CECS)
TO REPRESENTATIVES OF PETCS AUTHORIZED THROUGH
SPECIAL POWERS OF ATTORNEYS (SPAS)**

In the interest of public service, and for the convenience of Private Emission Testing Centers (PETCs), especially those situated outside of Metro Manila, representatives of PETCs shall be allowed to apply for and receive Certificate of Emission Compliance (CEC) forms in behalf of the said PETCs, under the following conditions:

- For every transaction each representative must present an **original** Special Power of Attorney (SPA) duly notarized which states specifically, among others, that: 1) the authority of the representative is only to apply for and receive CEC forms in behalf of the PETC concerned, 2) the said SPA shall be effective for a limited period of one (1) year; 3) the representative shall be held accountable for the CEC forms upon its release; 4) LTO shall not be held responsible for the loss of any of the CEC forms issued to the representative; and 5) the PETC shall be held accountable and liable for the use of forms by any PETC other than the one for whom the said forms were issued;
- A **duplicate original copy** of the SPA shall be submitted to and left in the custody of the office of the LTO responsible for issuing CEC forms; and
- The concerned PETC shall oblige itself to confirm the identity of the authorized representative, whenever required, either by phone, fax, or formal letter.

Non-compliance or violation of this Circular by any PETC shall result to the non-entitlement of the concerned PETC to this privilege. All LTO employees are directed to respect the privilege of PETCs fully complying with this Circular.

For strict compliance.

(SGD.) ARTURO C. LOMIBAO
Assistant Secretary

