[LTO MEMORANDUM CIRCULAR NO. ACL-2009-1172, June 15, 2009]

SUPPLEMENTAL I.T. GUIDELINES ON EMISSION TESTING REQUIREMENTS

In view of the reported continuous proliferation of "Non-Appearance" of motor vehicles in emission testing, a direct violation of Department Orders Nos. 2005-34 and 37 and Memorandum Circular Nos. RIB-2007-883 and Memorandum dated 21 April 2008, Supplemental I.T. Guidelines on Emission Testing requirement are hereby formulated, as follows:

1. Picture of motor vehicle/s must be saved on the database format rather than directory base.

2. Only one (1) computer, if test machine is dual-gas & diesel or two (2), if test machine is being used separately for gas & diesel, per lane shall be allowed for emission tests. Strictly there shall no back-up computer/s.

3. Interface cable must be one (1) per (test equipment) machine and the Client program of the I.T. Provider must be capable of detecting if the said cable is defective.

4. No Laptop Computer, LCD or extra webcam shall be allowed inside PETCs premises. Presence of these equipment shall give rise to the presumption of violation of these guidelines.

5. No pictures (motor vehicle) shall be saved on the PETCs computer/s Harddisk, USB or any external drive or discs.

6. Only the following Certificate of Emission Compliance supported by the clear picture of motor vehicle taken during testing with the following details, shall be accepted:

   a) visible (rear side of motor vehicle) plate number, if improvised (plate number) then the owner/technician of motor vehicle must attach a xerox copy of certification/authorization from LTO to use said plate number before conducting emission test.
   b) test probe (inserted at tailpipe)
   c) technician (who conducted the test)
   d) LTO logo (upper right side of CEC paper)
   e) if the color of motor vehicle (picture) differs from the certificate of registration, the owner/technician must attach pertinent documents to justify that said motor vehicle has undergone change color before conducting emission test.