

**[JOINT BUREAU OF PRODUCT STANDARDS (BPS)
AND DTI-NATIONAL CAPITAL REGION (DTI-NCR)
MEMORANDUM CIRCULAR NO. 09-02, SERIES OF
2009, July 06, 2009]**

**TRANSFER OF THE ISSUANCE OF IMPORT COMMODITY
CLEARANCE (ICC) FROM THE BUREAU OF PRODUCT STANDARDS
TO THE DTI-NATIONAL CAPITAL REGION**

Whereas, under Department Administrative Order (DAO) No. 5, series of 2008, the application, processing and issuance of Import Commodity Clearance are filed and approved by the Bureau of Product Standards or the DTI Regional/Provincial Offices;

Whereas, the DTI Regional/Provincial Offices, except the DTI National Capital Region are presently performing this function;

Whereas, it is the policy of the Department to devolve all frontline powers and responsibilities in the issuance of permits, licenses and clearances to the DTI Regional/Provincial Offices;

Therefore, the DTI-National Capital Region (DTI-NCR) and the Bureau of Product Standards (BPS), jointly issue this implementing Memorandum Circular.

1. Transfer of issuance of Import Commodity Clearance from BPS to DTI-NCR.

Effective 15 July 2009, the issuance of Import Commodity Clearance (ICC) is transferred from the Bureau of Product Standards to the DTI National Capital Region. The guidelines concerning the issuance of ICC are prescribed under DAO 5, Series of 2008 and its implementing rules and regulations.

2. DTI-NCR Contact Information

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3. Status of pending Conditional Releases and ICC

The Bureau of Product Standards shall complete the processing of all Conditional Releases issued before 15 July 2009 to include product sampling, submission of samples to accredited laboratories, evaluation of tests results and issue recommendation for the issuance of an import Commodity Clearance to the DTI-NCR.