

[LTO MEMORANDUM CIRCULAR NO. AHS-2008-987, June 12, 2008]

GUIDELINES AND PROCEDURE IN THE VALIDATION OF SMOKE EMISSION TEST AND INSURANCE POLICY AT NON-AUTOMATED LTO OFFICES NATIONWIDE IN THE LTO IT PROJECT'S SYSTEM THROUGH THE SHORT MESSAGING SERVICE (SMS) FACILITY

Pursuant to Memorandum Circular Nos. RIB-2006-790 dated 21 December 2006 and RIB-2007-854 dated 16 July 2007 otherwise known as, "Mandatory Validation of Emission Testing Results in the LTO IT Project's System" and "Online and Real-Time Registration and Authentication of Certificates of Cover for Compulsory Third Party Liability Insurance," an SMS Facility has been developed for Private Emission Testing Center Information Technology Facility (PETC-ITF) and Certificate of Cover Verification Facility (COCVF).

This facility will serve as an interim solution for non-automated LTO offices nationwide to comply with the aforementioned Memorandum Circulars until such time that these offices will be computerized. With this, LTO officials and employees and other concerned parties are hereby directed to utilize the SMS Facility in validating the authenticity of smoke emission test results and insurance policies prior to motor vehicle registration effective July 1, 2008.

In view of the foregoing, the following procedures should be strictly observed to wit:

1. The LTO Evaluator will verify the authenticity of the CEC and/or CTPL-COC presented by the registrant using the SMS Facility for PETC-ITF and COCVF by keying of the following keywords and send to 0920-9075121.

PETC

COC

CEC CEC#

COC COC#

CEC P

COC P

CEC E

COC E

A confirmation message stating that the CEC or COC is valid/invalid will be received shortly. *Please refer to Annex A* for complete listing of SMS Service Description PETC and CTPL-COC interconnectivity Projects,*

2. If the CEC and/or COC are valid, LTO Evaluator will attach the Proof of Validity Sticker on the upper right corner of the CEC and/or COC forms and will then proceed on the processing of motor vehicle registration, otherwise, the LTO Evaluator will not process the transaction and advise the registrant to return to the PETC and/or insurance company for revalidation of his/her CEC and/or COC. The issuance of the said hologram sticker should be sequential: