

**[ GSIS RESOLUTION NO. 65, April 11, 2007 ]**

**RULES OF PROCEDURE IN ADMINISTRATIVE INVESTIGATIONS  
OF GSIS EMPLOYEES AND OFFICIALS, AS AMENDED**

RESOLVED, That, in order to avoid confusion, to AMEND Board Resolution No. 16 dated February 16, 2005, to read as follows:

“RESOLVED, That, to protect the interest of the GSIS and as exigencies may require, the President and General Manager, the Chief Legal Counsel, the Head of the GSIS Investigation Department (formerly Investigation Unit), and other executives authorized to act for and in behalf of the President and General Manager, may on their own initiate the filing of criminal complaints before the Ombudsman, the Courts, the Department of Justice or other appropriate government offices. However, criminal complaints filed in the name of the GSIS shall be instituted only upon approval of the President and General Manager.

“RESOLVED FURTHER, that the PGM shall, within five (5) days from the filing of the criminal case, inform the Board of Trustees of such filing by furnishing the Corporate Secretary with a copy of the criminal complaint, affidavit/s and a pleadings relative to such criminal case.

“The Corporate Secretary shall provide each Trustee with a copy of the criminal case or cases instituted, together with its attachments as soon as she gets them.

“RESOLVED FINALLY, that the above-mentioned procedure be incorporated in the Rules of Procedure in Administrative Investigations of GSIS Employees and Officials (under Rule XVII Sec. 1 PPG No. 178-04, as amended, approved per Board Resolution No. 54 dated May 30, 2005)”

Adopted: 11 April 2007 (Board Meeting No. 7)



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