[GTEB MEMORANDUM CIRCULAR NO. 020-04, July 27, 2004]

MONITORING EXPORTS OF CAT. 5 EU

In view of the high utilization of category 5 EU and in order to monitor closely exports of this category and provide a mechanism for checking possible transshipment, the following measures are being adopted:

- 1. All quota holders of cat. 5 EU shall submit to GTEB on or before August 16, 2004 a schedule of production and shipments for the remaining months of the year. The schedule shall contain the following details:
 - a. Schedule of date of cutting, sewing and finishing
 - b. Shipment date and quantity to be shipped
 - c. List of subcontractors (if manufacturing of goods will be subcontracted)

Subsequent adjustments in the schedule shall also be submitted to GTEB.

- 2. Firms requesting for special allocation in this category should file their quota application at least two (2) months before the scheduled shipment date. All the requirements listed in no. 1 above shall likewise be submitted together with the application for quota.
- 3. Only TEC applications that are in accordance with the shipment schedules as submitted shall be processed.
- 4. Validity of TECs for shipments of category 5 EU shall be reduced from 30 days to 15 days effective immediately.

For your information and guidance.

Adopted: 27 July 2004

(SGD.) SERAFIN N. JULIANO

Executive Director