

**[POEA MEMORANDUM CIRCULAR NO. 13, S. 2004,
August 31, 2004]**

DOCUMENTATION OF IMMIGRANT WORKERS

Further to Memorandum Circular No. 23, series of 2003, on Registration of Principals Hiring Immigrant Workers and Documentation of Immigrant Workers and Memorandum Circular No. 29, series of 2003, PDOS Requirement for US bound Workers with Employment-Based Immigrant Visas, and in order to streamline procedures in the documentation of Filipino overseas workers who are holders of employment based immigrant visas, all such workers need not be processed by POEA but shall undergo Pre-Departure Orientation Seminar and issued clearance by the Commission on Filipinos Overseas (CFO).

The CFO shall provide POEA a regular quarterly report of workers who were issued clearance, disaggregated on a per country and employers basis. The report shall be the basis for determining compliance to the new market requirement for issuance of a new license.

The POEA shall continue to regulate the activities of immigration consultancy agencies and other similar entities, which engage in recruitment and placement activities through a licensing system in accordance with Memorandum Circular No. 10, series of 2003 and register foreign principals /employers of immigrant-workers pursuant to Memorandum Circular No. 23, series of 2003.

This circular takes effect immediately.

Adopted: 31 Aug. 2004

(SGD.) ROSALINDA DIMAPILIS-BALDOZ
Administrator

