

**[DBM AND COMMISSION ON HIGHER EDUCATION
JOINT CIRCULAR NO. 1-A, S. 2003, October 24,
2003]**

**SUC LEVELING INSTRUMENT AND GUIDELINES FOR THE
IMPLEMENTATION THEREOF**

1.0 This Circular is issued to amend Section 3 and Annex A of DBM-CHED Joint Circular No. 1 dated May 24, 2003, providing for the SUC Leveling Instrument and Guidelines for Implementation thereof.

2.0 Item 3.0. thereof is hereby amended to read as follows:

3.0 To implement the said Instrument, all SUCs shall submit to the CHED Regional Office concerned all pertinent documents for evaluation. The initial evaluation shall be done by a Regional Evaluation Committee (REC) composed of the CHED Regional Director as Chair, and the DBM Regional Director and the PASUC Regional Chair as members, provided that the PASUC Regional Chair shall have an alternate who will sit in his/her stead when his/her own SUC is under evaluation. The results shall be forwarded to the National Evaluation Committee (NEC) co-chaired by CHED and DBM for final approval. The NEC shall be composed of three (3) other members, one from DBM, one from CHED, and the PASUC Executive Director. Such evaluation shall be undertaken once every three (3) years starting 2003.

3.0 The revised SUC Leveling Instrument jointly formulated by the CHED, DBM and the Philippine Association of State Universities and Colleges (SUC) is attached herewith as Annex A*.

4.0 This Circular shall take effect immediately.

Adopted: 24 Oct. 2003

(SGD.) EMILIA T. BONCODIN
Secretary
Department of Budget and
Management

(SGD.) BRO. ROLANDO R. DIZON
Chairperson
Commission on Higher Education

* Text Available at Office of the National Administrative Register, U.P. Law Complex, Diliman, Quezon City
