

[DECS ORDER NO. 8, S. 2001, February 23, 2001]

**IMPLEMENTING GUIDELINES FOR THE SPECIAL PROGRAM FOR
THE EMPLOYMENT OF STUDENTS (SPES)**

1. In accordance with Republic Act No. 7323, otherwise known as "An Act to Help Poor But Deserving Students Pursue Their Education by Encouraging Their Employment During Summer or Christmas Vacation", the Department of Education, Culture and Sports (DECS) shall implement the Special Program for the Employment of Students (SPES) every April to May of each year.

2. The SPES aims to develop the intellectual capabilities of children from poor families and harness their potentials for the country's well-being. Specifically, it seeks to help poor but deserving students pursue their education by providing or augmenting their income through employment during summer and/or Christmas vacation. The program is being implemented by the Department of Labor and Employment (DOLE), in coordination with the Department of Finance (DOF) and the Department of Education, Culture and Sports (DECS).

3. Qualified to avail of the Program are students and out of school youth (OSY) who are: a) between the ages 15-25; (b) enrolled during the school year; (c) with at least an average passing grade during the school year; (d) dropouts intending to continue their studies; e) coming from parents' combined with net income after tax, including applicant's own income, if any, not exceeding P36,000.00 per annum.

4. SPES applicants are required to submit the following documents:

- a. Bio-data with 1"x1" photo;
- b. Three (3) copies of birth or baptismal certificate;
- c. Three (3) xerox copies of certification by the School Registrar as to: 1) his/her last enrolment; and 2) his/her passing average grade; or a copy of the original class cards or Form 138; and
- d. Three (3) xerox copies of certified true copy of the last Income Tax Return (ITR) of parents, or official certification from the Municipal Bureau of Internal Revenue Office attesting that the parents are earning less than P36,000.00 per annum, together with an affidavit of non-filing, or Barangay Certification.

5. Qualified students will be paid according to the existing minimum daily wage rate provided for by a prevailing Wage Order issued by the Regional Tripartite Wages and Productivity Board; sixty percent (60%) will come from the employing institution/office, and 40% from the DOLE in the form of Education Vouchers which may be used to defray tuition and other school fees of participating students.

6. The DECS Center for Students and Co-Curricular Affairs (CSCA), headed by Executive Director and Kabataan 2000 National Action Officer Joey G. Pelaez,