

[**LTO MEMORANDUM CIRCULAR NO. EMA-MC-01331, February 12, 2001**]

UNIFORMITY IN THE COLLECTION OF REVISION OF RECORDS (RR)

It has been observed that some District Offices and Licensing Centers are inconsistent in the collection of Revision of Records (RR).

In this regard, please be informed that RR is organized as: (a) change name (family name/first name/middle name); (b) change birthday (month/day/year); and (c) change address.

In cases wherein "*multiple revisions*" are being applied in a single transaction, there should be a single collection of RR.

Example: Plain **renewal** of unexpired driver's license with change name, change birthday, and change address

	Professional	Non-Professional	Conductor
Driver's License Fee	P240.00	P180.00	P210.00
RR	30.00	30.00	30.00
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	P270.00	P210.00	P240.00

For the guidance of all concerned.

Adopted: 12 February 2001

(SGD.) EDGARDO M. ABENINA
Bgen. Ret (AFP)
Assistant Secretary

