

**[DOST ADMINISTRATIVE ORDER NO. 006, s.
2000, September 06, 2001]**

**GUIDELINES ON THE AVAILMENT OF BENEFITS UNDER R.A. 8439
(MAGNA CARTA FOR SCIENTISTS, ENGINEERS, RESEARCHERS
AND OTHER SCIENCE AND TECHNOLOGY PERSONNEL IN
GOVERNMENT) FOR S & T PERSONNEL NOT EMPLOYED BY THE
DEPARTMENT OF SCIENCE AND TECHNOLOGY**

SECTION 1. Rationale — Section 8 of R.A. 8439 (Magna Carta for Scientists, Engineers, Researchers and other Science and Technology Personnel in Government) stipulates that S & T personnel not employed by the Department of Science and Technology (DOST), but who are involved in Science and Technology Activities (STA) may avail of the benefits under this Act upon certification of the Secretary of the DOST.

SECTION 2. Scope — Pursuant to Section 22 of Republic Act 8439, these Guidelines are hereby promulgated for the effective implementation of Section 8 of said Act, which provides as follows:

"Section 8. Non-DOST S & T personnel. — *S & T personnel not employed by the Department, who are involved in STA may avail of the benefits under this Act upon certification of the Secretary of the Department."*

SECTION 3. Definition of Terms — For purposes of these Guidelines:

a. Non-DOST S & T Personnel — refers to personnel of government agencies or institutions engaged in scientific and technological activities (STA).

b. Scientific and Technological Activities (STA) — refers to all systematic activities which are closely concerned with the generation, advancement, dissemination, and application of scientific and technical knowledge in all fields of natural science and technology, which may be classified into three broad groups as follows:

- Research and Experimental Development (R & D) — Any systematic and creative work undertaken in the physical, natural, mathematical and applied sciences by using methods in order to increase the stock of knowledge, and the use of this knowledge in these fields to devise new applications;

- Scientific and Technological Services (STS) — Activities in support of scientific research and development, dissemination and applications of scientific and technical knowledge (i.e. library, information and museum services; geological and hydrological surveys; meteorological and seismological observations; compilation of routine statistics; testing, standardization and quality control; counseling of clients; patenting and licensing; engineering and technical services; and

- Scientific and Technical Education and Training (STET) — All activities comprising higher education and training leading to a university degree, post-graduate and further training, organized lifelong training for scientists and engineers, and specialized non-university higher education.

SECTION 4. Procedures for Availment — Non-DOST S & T personnel as defined in Section 2 (c) hereof may request for certification from the DOST Secretary through their department/agency head, as the case may be, for purposes of availment of the benefits granted under R.A. 8439.

SECTION 5. Screening Committee — Each department/agency head shall create a Screening Committee to evaluate the qualifications of personnel who may be entitled to the benefits provided under RA 8439, with the following composition:

- | | | |
|----------|---|---|
| Chairman | - | head of department/agency or his authorized representative |
| Members | - | head of R & D unit of agency |
| | - | other personnel that may be designated by the head of department/agency |

Said Committee shall be guided by the strict requirement that the personnel being evaluated is performing tasks or functions involving either one or a combination of the following: research and experimental development (R & D) , scientific and technological services (STS), or scientific and technical education and training (STET).

SECTION 6. Requirements for Submission to DOST — The department/agency head shall submit to the Secretary of the Department of Science and Technology (DOST) the list of personnel recommended for payment of MC benefits and with his certification that said personnel are found to have complied with the requirements under the Guidelines for R.A. 8439. The list shall be accompanied by the following documents:

- a. Endorsement by head of department/agency
- b. Functions of the service/division/section/unit where the personnel belongs
- c. Certified true copy of diploma/s
- d. Certified true copy of Academic Transcript of Records
- e. Certified true copies of Service Record
- f. Description of position and functions
- g. Certified true copy of CSC eligibility/ies, or PRC license/s
- h. Other relevant documents deemed important by the recommending agency

SECTION 7. Procedures for Certification by the DOST Secretary —