

[**BOC MEMORANDUM ORDER NO. 2-2000, March 31, 2000**]

GUIDELINES ON SUPER GREEN LANE PROCEDURES

Pursuant to customs administrative order no. 2-2000 and section 608, tariff and customs code of the philippines, as amended, the following rules and regulations are hereby promulgated:

I. OBJECTIVES

- A. To efficiently and effectively implement the Super Green Lane (SGL) facility for shipments of qualified importers;
- B. To define responsibilities among Bureau of Customs (BOC) offices involved in the SGL facility;
- C. To provide clear and transparent SGL operating procedures.

II. SCOPE

This Order shall initially cover shipments entered at the Port of Manila (POM) and the Manila International Container Port (MICP) by qualified importers for Super Green Lane transactions, as provided hereunder.

III. ADMINISTRATIVE PROVISIONS

A. *Qualification Requirements* - A shipment shall be accorded SGL treatment, if the following elements/criteria are established:

- 1. The subject shipment is consigned to a holder of a Certificate of Qualification (CQ) and is a BOC-Electronic Data Interchange (EDI) facility registered user;
- 2. The subject shipment does not contain prohibited commodities;
- 3. The subject shipment, if a regulated commodity, is covered by the relevant permits and/or clearances from the concerned government agencies;
- 4. The import entry is lodged/filed through the EDI facility; and
- 5. The importer has paid the duties, taxes and other charges due on the shipment

B. *A Super Green Lane Task Group* is hereby created, to be headed by the Deputy Commissioner for Customs Assessment & Operation Coordinating Group, and shall be composed of:

- 1. An Accreditation Sub-Group(ASG) and

2. An Import Compliance Sub-Group (ICSG).

C. The Accreditation Sub Group (ASG) shall:

1. Determine, on the basis of the list of importers by revenue contribution, whether or not an importer qualifies for accreditation under the following criteria:

a. The importer is a duly BOC-registered/accredited importer;

b. The importer is not and has not been subjected to any disciplinary action or similar penalties for violation of the Tariff and Customs Code of the Philippines;

c. The intended importations are not prohibited;

d. The intended regulated importations are/will be covered by the proper permits from the concerned government agency;

e. The importer has been transacting with the BOC for at least one (1) year and falls within the top 1000 importers in terms of duties and taxes paid;

f. The importer has submitted (or has obligated itself to submit), for purposes of valuation and classification, the following documents:

i) the importers list of regular imports sufficiently described;

ii) contracts of sale;

iii) applicable import permits covering the shipments; and

iv) such other documents deemed necessary for the accurate valuation and classification of imports.

g. The importer is a duly registered EDI user or has committed to register within ten (10) days from accreditation but before the issuance of the Certificate of Qualification.

2. Transmit immediately to the ICSG the required documents for purposes of valuation and classification submitted by the importer;

3. Consult and/or verify with other government agencies (e.g. Bureau of Internal Revenue, Security and Exchange Commission, etc.) information pertinent to the importer's profile.

4. Submit to the Head, SGL Task Group the result of its evaluation of each importer and its recommendations.

5. Perform such other related functions as may be directed by higher authorities from time to time.

D. The Import Compliance Sub Group (ICSG) shall:

1. Determine the value and classification of an importer's regular imports based on the list submitted by the importer, and in the process, hold consultations as necessary with the importer so as to aid the latter in complying with BOC valuation and classification regulations;
2. Verify whether the declared values are within the established value ranges in the GATT Valuation Support System.
3. Conduct a post clearance check of declarations made under the SGL and conduct inspections of imports as necessary; and
4. Perform such other related functions as may be directed by higher authorities.

E. *The Management Information System and Technology Group (MISTG)* shall be responsible for the following:

1. Provide ASG with a list of importers by revenue contribution;
2. Provide ICSG with a daily list of import entries processed through the SGL facility;
3. Develop/install the necessary computer system to support the SGL Task Group/Sub Groups; and
4. Register SGL-accredited importers to EDI Gateway and provide access thereto.

F. The Head, Super Green Lane Task Group shall:

1. Recommend the accreditation of the importer to the Commissioner for approval;
2. Render a monthly report to the Commissioner on the progress of the SGL facility.
3. Perform such other related functions as may be assigned by higher authorities.

G. *Certificate of Qualification* - The issuance of the Certificate of Qualification by the Commissioner of Customs to qualified importers shall entitle the grantee to the privileges under the SGL facility and require it to comply with the obligations and conditions as provided for.

H. *EDI Facility* - The remote lodgment through EDI of importation covering SGL shipments shall be in accordance with CMO 22-99 (General Procedures and Guidelines for the Remote Lodgment of Import Entries), and the following shall be observed:

1. Remote lodgment facilities at the BOC
 - a. The Philippine Chamber of Commerce and Industries (PCCI), as part of its trade facilitation efforts, shall provide the necessary Gateway infrastructure and the communication facilities to enable electronic lodgment of SGL entry declaration through EDI.