

[DECS ORDER NO. 61, s. 1998, June 29, 1998]

DECS POLICIES CONCERNING INSTRUCTIONAL MATERIALS

1. *Purpose* — This DECS Order is intended to clarify the Department's policies concerning instructional materials used in public and private elementary and secondary schools as determined by the DECS Instructional Materials Council. The policies contained herein (Annex 1) complement those which continue to be implemented by DECS, are covered by previously issued DECS Orders or Memoranda, and are not inconsistent with this DECS Order.
2. For any query or further clarification re. The Policies included in this DECS Order, please write or call the DECS Instructional Materials Council Secretariat (IMCS) at the former IMC Complex, A. Ma. Regidor St., Area XI, U.P. Diliman, Quezon City with Telephone nos. 920-18-94 or 922-99-82 to 84 and telefax 920-1887.
3. For the information and guidance of all concerned.

Adopted: 29 June 1998

(SGD.) ERLINDA C. PEFIANCO
Secretary

Annex1

DECS Policies Concerning Instructional Materials

A. Procurement of Textbooks and Teacher's Manuals for Public Elementary and Secondary Schools

1. Only textbooks and teacher's manuals approved by the DECS Instructional Materials Council may be procured and used as such in all public elementary and secondary schools.
2. The price ceilings of these materials as approved by the DECS Instructional Materials Council shall apply in all cases wherein government funds are used.
3. School empowerment shall be applied in the selection of titles and quantities of books to be purchased; DECS Regional and Division Offices should ensure that purchases of these books are based on individual school preferences and should not unduly influence the school selection process.
4. SY 1998-1999 marks the final year that the DECS, through the DECS International Materials Council Secretariat, shall continue to process applications by publishers to commercially reprint and sell or supply DECS-owned textbook titles in Elementary Grades 4 to 6 and Third and Fourth Year High School.