

**[POEA MEMORANDUM CIRCULAR NO. 63-A,
October 13, 1994]**

**MODEL EMPLOYMENT CONTRACT FOR FILIPINO HOUSEHOLD
WORKERS**

In view of the implementation of the household workers program, a new model employment contract for Filipino household workers has been formulated and approved by the Administration.

The model employment contract, which provides for the minimum terms and conditions for the employment of Filipino household workers, shall not prejudice the adoption of employment contracts of host countries that grant superior conditions of work and package of benefits over and above those cited in the model contract.

The "Model Employment Contract for Filipino Household Workers" is hereby attached as annex.

This Circular supersedes Memorandum Circular No. 59, Series of 1991 on Model Employment Contract for Filipino Domestic Helpers.

Adopted: 13 Oct. 1994

(SGD.) FELICISIMO O. JOSON
Administrator

"ANNEX"

MODEL EMPLOYMENT CONTRACT FOR FILIPINO HOUSEHOLD WORKERS

Contract No. _____

This employment contract is executed and entered into by and between:

A. Employer _____

Citizenship _____ Passport No. _____

Occupation/Profession _____

Complete Address/location of

Home _____
(House Nr./Street/District/City/Province)

Office _____
(Bldg. Nr./Street/District/City/Province)

Telephone No: (Home) _____ (Office) _____

Telex No. _____ Fax No. _____

herein referred to as the EMPLOYER

B. Represented in _____ by:
(receiving country)

(Name of foreign placement agency/company)

(Address/Telephone/Telex/Fax Numbers)

C. Represented in the Philippines by:

(Name of Philippine Agency/Company)

(Address/Telephone/Telex/Fax Numbers)

and

D. Household Worker _____ Age: _____

Birthdate: _____ Civil Status _____

Passport No. _____ Date/Place of issue _____

Complete Address in the Philippines _____

Visa No. _____ Date of Issue _____

Herein referred to as the WORKER

Voluntarily binding themselves to the following terms and conditions:

1. Site of Employment: Residence of employer with address at

2. Contract Duration: _____ years commencing from worker's departure from the point of origin to the site of employment. Any extension of the contract period shall be subject to the mutual consent of the parties.

3. Basic monthly salary _____

4. Rest Day: At least one (1) rest day per week, preferably Sunday.

5. Free transportation to the site of employment and to the point of origin upon expiration of contract when contract of employment is terminated through no fault of the worker and or subject to provision no. 12 of this contract.

6. The employer shall furnish the worker free of charge, suitable and sanitary living quarters as well as adequate food or food allowance.

7. Free medical and dental services including facilities and medicine.