

**[POEA MEMORANDUM CIRCULAR NO. 24 S. 1992,
March 25, 1992]**

HIRING GUIDELINES FOR TAIWAN

Pursuant to Department Circular No. 01, Series of 1992, dated 04 February 1992, establishing the Special Hiring Program for Taiwan and in order to maximize the share of Filipino workers in the Taiwan labor market, the following guidelines for the deployment of Filipino workers to Taiwan are hereby issued:

SECTION 1. General Scheme –

1. All Taiwan principals/employers who wish to employ Filipino workers shall source their manpower requirements through licensed agencies (or lead agents) authorized by the DOLE/POEA and recognized by the Taiwan government for Taiwan.
2. These lead agents shall be assigned licensed agencies or co-agents prequalified by DOLE to participate in the recruitment for Taiwan. The lead agent and co-agents shall undertake a Memorandum of Agreement which outlines their relationship and to be submitted to POEA.
3. These co-agents shall be allowed to seek accreditation of Taiwan principals/employers with POEA provide the same is undertaken for and on behalf of the lead agent and the co-agents shall assume responsibility for the deployment of workers.
4. The lead agent and con-agents shall agree among themselves on the sharing of job orders secured from Taiwan.

SECTION 2. Requirements for POEA Accreditation - Authorized licensed recruitment agencies and their co-agents applying for accreditation of principals/employers from Taiwan shall submit the following documents to POEA:

1. Special Power of Attorney or Service Agreement in favor of the lead agent verified by the Philippine Special Labor Representative in Taiwan and authenticated by the Manila Economic and Cultural Office (MECO) in Taiwan;
2. Authority to recruit foreign labor from the Council of Labor Affairs, Taipei verified by the Philippine Special Labor Representative, MECO in Taiwan;
3. Memorandum of Agreement between the lead agent and co-agent;
4. Model Employment Contract;
5. Manpower Requirements and wage schedule duly verified by the Philippine Special Labor representative, MECO in Taiwan.