

[PPA MEMORANDUM CIRCULAR NO. 07-92, March 24, 1992]

GUIDELINES ON PORTERAGE OPERATIONS AND RATES DETERMINATION IN PHILIPPINE PORTS

**I
Objective**

Pursuant to Art. VII, Sec. 20 of P.D. 857, and in order to rationalize portorage rates, systems and operational procedures, the following guidelines are hereby prescribed for information of and compliance by all concerned.

**II
Scope**

This regulation shall be applicable to all portorage operations in all ports in the Philippines.

**III
Definition of Terms**

Portorage Service shall refer to the carriage by manual handling and/or with the use of wheeled equipment like pushcarts of passengers cargoes, pieces of baggage, luggage and personal belongings to/from the passengers point of embarkation/disembarkation to/from the entrance/exit gates of the port premises.

Portorage Fee is the payment for the services rendered by a porter and covers the carriage of personal baggage, with or without the use of pushcarts, to/from the passengers point of embarkation/disembarkation to or from the entrance/exit gate of the port premises.

Bill of Lading means the written contract of carriage of goods whereby the common carrier for a consideration agrees to deliver on behalf of the consignor of goods to the consignee at a specified time.

**IV
Criteria in Determining Portorage Rates**

The main factors considered in the determination of portorage rates are (1) the weight of baggage and (2) the distance covered by the porter in travelling to/from the point of passengers' embarkation/disembarkation to/from the entrance/exit gates. The portorage rates shall, therefore vary from port to port, based on these factors.

The Port Manager shall recommend the portorage rates applicable to the

ports/terminals under his jurisdiction. The rates shall be based on the actual distance covered by the portage service which shall be in accordance with the herein below schedule subject to the review and approval of the Head Office.

Cargo/Baggage *Rate Per Distance Category*

Small (up to 10 kgs)

<u>Distance</u>	<u>Rate</u>
100 m	P6.00
101-150m	7.00
151-200m	10.00
201-250m	13.00
251-300m	16.00
301-350m	19.00
351-400m	21.00
401-450m	24.00
451-500m	27.00

Medium (up to 25 kgs.)

<u>Distance</u>	<u>Rate</u>
100 m	P7.00
101-150m	9.00
151-200m	13.00
201-250m	16.00
251-300m	20.00
301-350m	23.00
351-400m	27.00
401-450m	30.00
451-500m	34.00

Large (up to 50 kgs)

<u>Distance</u>	<u>Rate</u>
100 m	P10.00
101-150m	12.00
151-200m	17.00
201-250m	23.00
251-300m	27.00
301-350m	32.00
351-400m	37.00
401-450m	42.00
451-500m	47.00

Note: Charging of the above rates shall be on a per piece basis.

V

Permit and Regulatory Fee

The Port Manager is hereby authorized to issue permit to operate portage services not exceeding one (1) year. One year renewals of portage permits shall be done only with clearance from the Port District Manager. Permits/contracts exceeding one (1) year shall be subject to the approval of the AGM for Operations. A regulatory fee of ONE THOUSAND (P1,000.00) PESOS per annum shall be charged the operator.

Criteria for granting a Permit to Operate Portage Services

1. The applicant must have administrative capability.
2. Be a duly recognized organization/association/cooperative;