

**[POEA DEPARTMENT CIRCULAR NO. 05-A, April
28, 1992]**

AMENDMENTS TO DEPARTMENT CIRCULAR 05, S. 1992

Further to Department Circular 05, Series of 1992 dated 13 April 1992 providing for the procedures for accreditation of foreign employers/promoters, pre-qualification/recognition of associations of foreign employers/promoters hiring Filipino performing artists and processing of returning performing artists, the following amendments are hereby issued:

SECTION 1. On Duly Recognized Association of Employers/Promoters -

1. The Association's board of directors shall include a well respected, known citizen, preferably a retired high ranking government official.
2. The Association shall transform itself into a non-profit foundation duly registered in the worksite within 6 months from its recognition by POEA.
3. The Association shall be allowed to act for and in behalf of its members in transacting with the Philippine Embassy/Consulate, particularly in the submission and processing of documentary requirements needed in the accreditation of its members and in the processing of their talents.
4. Upon recognition, the Association shall represent to POEA the police clearances of all its members within 3 months.

SECTION 2. On Accreditation of Association - Member Employers/Promoters -

1. Employers/promoters who are bonafide members of duly pre-qualified and recognized associations will no longer undergo individual pre-qualification by the Labor Attache/Philippine Embassy.
2. Members employers/promoters shall also submit to POEA their Certificate of Membership as a requirement for accreditation.

SECTION 3. On Pre-qualification by the Labor Attache/Philippine Embassy of Non-Association Member Employers/Promoters - Employers/Promoters who are not members members of duly recognized associations shall submit the following requirements with English translation to the Labor Attache/Philippine Embassy for pre-qualification:

1. The following shall be *authenticated by the Foreign Affairs Ministry*:
 - a. Company registration