

[DECS ORDER NO. 57, May 27, 1991]

**GUIDELINES FOR THE IMPLEMENTATION OF TUITION FEE
WAIVER SCHOOL YEAR 1991-1992**

1. Section 8, paragraph b of R.A. 6728 mandates that "Private colleges and universities shall provide for full or half tuition waivers for five percent (5%) of the entering freshmen, which shall include among others, valedictorians, and salutatorians of both public and private high schools charging less than one thousand five hundred pesos (P1,500.00) per student per year as of school year 1988-1989, or such amount in subsequent years as may be determined by the State Assistance Council (SAC): Provided, that those valedictorians and salutatorians meet admission tests and retention requirements of the school concerned".

2. Towards the implementation of the Tuition Fee Waiver, the following guidelines, as approved by the State Assistance Council (SAC), shall be strictly implemented starting School Year 1991-1992, as follows:

a. Principals of both public and private high schools charging less than one thousand five hundred pesos (P1,500.00) per student per year as of school year 1990-1991, or such amount in subsequent years as may be determined by the SAC, shall submit to the Schools Division Superintendent the lists of graduates of School Year 1990-1991 on or before May 30, 1991.

b. Registrars of private schools concerned shall submit to the division not later than July 15, 1991 the lists of student beneficiaries granted the tuition fee waiver, duly certified by the school head and properly notarized.

c. The GASTPE Division Coordinator counterchecks the lists submitted by the Registrars with the lists submitted by the principal of both public and private high schools.

d. The GASTPE Division Coordinator validates the lists submitted by the private school registrars and forwards the same to the Regional Office, not later than August 15, 1991.

e. DECSRO reviews lists submitted by the division and certifies that the private schools concerned have complied with the requirements.

f. Full tuition waivers shall be granted to 20% of the total 5% of freshmen entitled to tuition waiver, without prejudice to the discretion of the school to give more than 20%. This number may include valedictorians, other honor students, and full scholars of the school such as athletes and the like, provided that they fall within the provision of Section 8 (R.A. 6728) cited in No. 1 above. Half tuition waivers shall be granted to 80% of the 5%.

3. *Sanctions* — In case of any violation of the provisions of the above mentioned guidelines, DECS, upon recommendation of the State Assistance Council (SAC), may