

**[ CDA, September 24, 1991 ]**

**GUIDELINES FOR THE RECOGNITION OF NON-GOVERNMENT ORGANIZATIONS**

Pursuant to Board Resolution No. 57, Series of 1991 dated September 24, 1991, the following guidelines are hereby adopted for the recognition of non-government organizations involved in cooperative promotion, the formation of cooperatives, training, education and development activities for cooperatives, and for other purposes in accordance with the second paragraph of Section 11 of the said law, quoted as follows:

"Section 11. Cooperatives in the Education System. — xxx xxx.

"The role of non-government organizations, not registered as cooperatives but duly registered under Philippine laws and engaged in cooperative promotion, organization, research and education shall be recognized. The Authority may accredit such non-government organizations as non-academic training organizations. The training course offered by them may be eligible as credits for the purposes of academic, professional and career advancements of their trainees. Existing training centers for cooperatives may qualify as non-government organizations under this Act."

SECTION 1. Title. — These guidelines shall be known as the "Guidelines in the Recognition of Non-Government Organizations".

SECTION 2. Who May Be Recognized. -Duly registered non-government organizations (NGOs), including private voluntary organizations (PVOs), with legal personalities engaged in developmental activities for cooperatives such as promotion, organization, research and education, etc., may apply for and be recognized by the Authority.

SECTION 3. Qualifications for Institutions and Trainors. - An applicant entity must have the following qualifications in order to be recognized by the Authority:

- a. The NGO/PVO must submit the following:
  1. Certified xerox copy of the Certificate of Registration with concerned Philippine government agency by the Secretary;
  2. Xerox copy of Articles of Incorporation and By-Laws;
  3. Latest Audited Financial Statement; and
  4. List of members of the Board and Key Officers.