

**[ POEA MEMORANDUM CIRCULAR NO. 10 S. 1985,  
April 01, 1985 ]**

**GUIDELINES ON PROVISIONAL ACCREDITATION**

In pursuance of the new provisions of the POEA Book of Rules as well as for the objectives of system and clarity, the following implementing guidelines and procedures on PROVISIONAL ACCREDITATION are hereby issued:

1. Provisional accreditation is granted in cases of substantial compliance with the requirements for accreditation of the foreign principal and/or project. Such accreditation is valid for 90 days and can be upgraded to full accreditation upon submission of documents lacking in the original request.
2. Failure to submit the required documents within 90 days shall mean the AUTOMATIC CANCELLATION of the previously granted provisional accreditation including all approved job orders.
3. A notice of said cancellation shall be furnished the Contract Processing Department for their appropriate guidance and information.
4. The Accreditation Department shall determine any grounds for misrepresentation in cases of cancelled accreditation and may recommend to the Licensing and Regulation Office action against the agency license.
5. Submission of required documents after the lapse of prescribed period for provisional accreditation shall be treated as new requests and thus will necessitate all the required supporting documents.

For compliance.

Adopted: 1 Apr. 1985

(SGD.) CRESCENCIO M. SIDDAYAO  
*Officer-in-Charge*

Re-issued: 18 Feb. 1992

(SGD.) JOSE N. SARMIENTO  
*Administrator*

