

[EXECUTIVE ORDER NO. 26, October 07, 1992]

**PRESCRIBING PROCEDURES AND SANCTIONS TO ENSURE
SPEEDY DISPOSITION OF ADMINISTRATIVE CASES**

WHEREAS, the Constitution guarantees the speedy disposition of cases, including those brought before administrative and quasi-judicial bodies;

WHEREAS, Book VII of the Administrative Code of 1987 (Executive Order No. 292) prescribes the Administrative Procedure to be observed by all government agencies, including departments, bureaus, boards, offices, commissions, and similar bodies;

WHEREAS, Section 14, Chapter 3, of said Administrative Procedure mandates that all government agencies "shall decide each case within thirty (30) days following its submission" for resolution;

WHEREAS, the same Administrative Procedure was prescribed in the interest of speedy and inexpensive disposition of cases;

WHEREAS, it is necessary to issue regulations to government agencies to fully implement the said Administrative Procedure;

NOW, THEREFORE, I, FIDEL V. RAMOS, President of the Philippines, by virtue of the powers vested in me by law, do hereby order all government agencies to strictly observe the following regulations in the disposition of cases:

1. Period For Deciding Cases or Incidents

1.1. Unless a different period is fixed by special law, all contested cases or incidents shall be decided within thirty (30) days from the date of submission for resolution pursuant to Section 14, Chapter 3, Book VII of the Administrative Code of 1987.

1.2. Where the officer's action is only recommendatory to his immediate superior or head of office, he shall submit his recommendation within twenty (20) days from date of submission of the case or incident for resolution. The approving officer shall have ten (10) days from submission of the recommendation to decide the case or incident.

1.3. A case or incident is deemed submitted for resolution upon expiration of the period for filing the memorandum, position paper or last pleading required of the parties.

1.4. Every officer charged with the resolution of cases or incidents shall submit to his immediate superior, head of office, or officer exercising administrative supervision over him, within ten (10) days following the end of every month, a sworn Statement of Disposition of Cases (Annex "A") declaring that all cases or