

**[BOC Customs Memorandum Order No. 29-2015,
September 01, 2015]**

**REVISED PROCEDURES AND DOCUMENTATION IN THE
PROCESSING FORMAL CONSUMPTION ENTRIES**

*Adopted: 01 September 2015
Date Filed: 03 September 2015*

Pursuant to Section 608 of the Tariff and Customs Code of the Philippines (TCCP), as amended, in relation to Section 1306 of the same Code, this Order is issued as follows:

Section 1. Objectives. This Order is issued for the following purposes:

- a) To facilitate trade and promote ease in doing business;
- b) To promote the universal use of paperless transactions with the Bureau of Customs (BOC) and eliminate unnecessary use of papers and expensive forms;
- c) To implement the Memorandum of Agreement (MOA) entered with the Bureau of Internal Revenue, Philippine Statistics Office, Tariff Commission and other government agencies in the electronic information interchange between BOC and other agencies;
- d) To allow the acceptance of the printed copy of the electronic Airway Bill (e- AWB) consistent with the Convention for the Unification of Certain Rules of International Carriage by Air (Montreal Convention 1999); and
- e) To minimize costs in the customs clearance of imported articles.

Section 2. Operational Provisions.

- a) The use of the Import Entry and Internal Revenue Declaration (IEIRD) or BC Form 236 is discontinued and in its place shall be the Single Administrative Document (SAD) secured through the e2M Customs System and printed. The SAD shall serve as the entry declaration as required by existing rules and regulations.
- b) The declarations by the importers and licensed customs brokers in the SAD shall be under oath pursuant to Section 1301 of the TCCP.
- c) The SAD shall be printed in two (2) copies and the required documents shall be attached to the SAD based on the existing regulations.
- d) The first copy shall be for the Bureau of Customs (BOC), the back side of which may be used for the return or findings of the customs officer concerned. The second copy shall be the copy of the importer and licensed customs broker and shall also serve as the acknowledgement receipt.
- e) MISTG shall provide a soft copy of requested import entry declarations by concerned government agencies like the National Census Statistics