

**[MMDA MEMORANDUM CIRCULAR NO. 09, S.
2010, November 19, 2010]**

**ADDITIONAL GUIDELINES ON TOWING AND IMPOUNDING
OPERATIONS IN METROPOLITAN MANILA**

Pursuant to Section 12 of the "Guidelines on Towing and Impounding Operations in Metro Manila" which the Metro Manila Council adopted and approved August 29, 2002, through MMDA Resolution No. 02-33 (as amended by MMDA resolution No. 02-52) the following additional guidelines are hereby issued.

Section 1. Coverage. All towing companies operating in Metropolitan Manila must apply for accreditation with the Metropolitan Manila Development Authority. Towing trucks or vehicles shall include privately or government owned towing vehicles, with or without public franchises, and those owned/accredited by motor vehicle repair shop, business establishments, transport groups, public utility companies, and private automobile clubs.

Accredited towing companies shall strictly adhere to existing laws and guidelines as mandated in MMDA ORDINANCE NO. 78-03 (as amended by Ordinance No. 03, Series of 1992 (No. 78-03-A), MMDA Regulation No. 96-003, series of 1996, MMDA Regulation No. 03-001. Series of 2003), the guidelines contained in MMDA Resolution No. 02-33 (as amended by MMDA Resolution No. 02-52), and those which are contained in this Memorandum Circular.

Section 2. Standard Color. MMDA Accredited Tow trucks shall have the standard color of "white with blue hood". The MMDA Accreditation Number, LTO plate number, and the phrase "For complaint, suggestions and inquiries, call MMDA Hotline 136" shall be permanently painted on both sides, front and back bumpers of the tow truck. An authenticated copy of the valid Accreditation Certificates issued by the MMDA shall be kept in the towing vehicles and must be presented whenever required.

Section 3. Impounding Areas. All applicants for accreditation of tow trucks or vehicles shall establish their MMDA approved impounding areas. Otherwise, all impounded vehicles towed by MMDA accredited companies shall be impounded only at the ULTRA Impounding Area.

Impounding areas to be set up by MMDA accredited companies shall be approved by the MMDA prior to its use and the same must be properly insured and have an efficient system to ensure the safety of the towed vehicles. MMDA shall have the authority to conduct inspection of the impounding areas.

Section 4. Towing fees and time of payment. In accordance with the **ORDINANCE NO. 78-03**, as amended by Ordinance No. 03, Series of 1992 (No.