

**[BOC CUSTOMS MEMORANDUM ORDER NO. 47-
2010, November 11, 2010]**

**AMENDMENT TO CMO NO. 30-2010 DATED 12 AUGUST 2010,
"CREATION OF INTERIM CUSTOMS ACCREDITATION AND
REGISTRATION UNIT (ICARE)"**

1. OBJECTIVES

1.1 To support the enhancement of accreditation procedures for Importers and brokers.

1.2 To facilitate and fast-track the accreditation process while maintaining efficient and effective levels of government control.

1.3 To provide efficient validation and organization of information disclosed by importers and brokers in support of the following needs of BOC:

- a. More accurate and reliable information;
- b. Stronger accountability of stakeholders to disclose accurate information to BOC; and
- c. Improved capability to assess compliance risk.

1.4 To ensure that information disclosed and documents submitted to ICARE by importers and brokers are validated and BOC's stakeholders are properly identified;

1.5 To enable BOC to use and manage data necessary for input compliance, risk management and accreditation of stakeholders.

2. SCOPE

This Order shall cover Importers and brokers required to register in the BOC's ICARE Unit pursuant to CMO Nos. 23-2009, 30-2010 and CAO No. 3-2006A, as amended, respectively.

3. ADMINISTRATIVE PROVISIONS

3.1 Supervision of ICARE

The Deputy Commissioner, Revenue Collection and Monitoring Group

shall directly supervise the ICARE and shall perform, among others, the following:

- a. Facilitate and fast-track the accreditation process;
- b. Issue relevant policies, responsibilities, rules and processes related to all issues surrounding accreditation.
- c. Approve recommendation for cancellation/revocation/suspension of accreditation of the Head, ICARE
- d. Perform other functions consistent with the assigned tasks.

3.2 ICARE Functions:

- 3.2.1 Accredite importers and brokers pursuant to CMOs Nos. 23-2009, 30-2010 and CAO No. 3-2006A, as amended, respectively;
- 3.2.2 Cancel/revoke/suspend accreditation of Importers upon approval of the Deputy Commissioner, RCMG observing due process.

3.3 Establishment of Client Assessment Team (CAT)

There is hereby created a Client Assessment Team (CAT) under ICARE to evaluate applications for accreditation based on information disclosed by applicants and recommend to the Head, ICARE applications for validation and/or inspection, based, among others on the following parameters:

- 3.3.1 Legitimacy of the business operations of the applicant
- 3.3.2 Completeness of the documents required to be submitted hereunder.
- 3.3.3 Absence of a variance or misrepresentation of material facts on the part of the applicant vis-a-vis the documents submitted.
- 3.3.4 Capability of the applicant to comply with customs rules and regulations
- 3.3.5 Other risk factors affecting the application.

3.4 Information Validation Team

There is hereby created a Information Validation Team (IVT) to perform information validation submitted by the applicant to include the following: