

**[POEA MEMORANDUM CIRCULAR NO. 03, S. 2009,
January 13, 2009]**

**GUIDELINES FOR THE RECRUITMENT AND DEPLOYMENT OF
FILIPINO NURSES (KANGOSHI) AND CAREGIVERS
(KAIGOFUKUSHISHI) FOR JAPAN ON A GOVERNMENT-TO-
GOVERNMENT ARRANGEMENT**

Pursuant to the Memorandum of Understanding (MOU) forged between the Philippine Overseas Employment Administration (POEA) and the Japan International Corporation of Welfare Services (JICWELS) signed on 12 January 2009, in accordance with the framework of the Movement of Natural persons under the Economic Partnership Agreement of the Philippines and Japan (JPEPA), the following guidelines are hereby issued to facilitate the recruitment and deployment of Filipino nurses (Kangoshi) and caregivers (Kaigofukushishi) to Japan.

I. SYSTEM OF DEPLOYMENT AND ACCEPTANCE OF CANDIDATES

In close coordination with the JICWELS, the system of deployment and acceptance of candidates for nurses and caregivers shall be based on the following policies:

1. The number of candidates that can enter Japan under the JPEPA shall be based on the actual number of vacancies informed by the Government of Japan.
2. Candidate-nurses and candidate-caregivers shall initially complete a six-month language and culture training in Japan at a designated training facility of the government before starting their on-the-job training with the respective hospital or caregiving institution.
3. The candidates shall obtain their qualification as "Kangoshi" or as "Kaigofukushishi" by passing the respective national examination within the period allowable under the laws and regulations of Japan i.e., three (3) years for nurses and four (4) years for caregivers. Nurse-candidates shall have three (3) chances to pass the examination while caregiver-candidates shall need at least three (3) years work experience before they can take the examination once on the 4th year of stay in Japan.
4. The POEA shall shortlist applicants based on the minimum qualifications under the JPEPA. The POEA shall adopt, as may be necessary, an additional set of criteria to further shortlist the number of applicants up to the maximum required for endorsement to JICWELS which is 1.2 times the number that can enter Japan on a particular year. Endorsement of applicants to JICWELS shall be on a first-come-first-served basis, subject to the submission of complete and authentic documentary requirements.

II. QUALIFICATIONS

1. Candidate - Nurses

- a. Registered Nurse
- b. With three (3) years hospital experience
- c. Willingness to undergo a full time Japanese language training for six (6) months in Japan
- d. Willingness to take the Nursing Licensure of Japan within the time allowed in order to qualify as registered Kangoshi under the laws and regulations of Japan.
- e. No pending criminal or administrative cases or any other restriction which would prevent travel outside of the Philippines
- f. Not restricted from entering Japan.

2. Candidate-Caregivers

- a. Graduate of any four year college course and Certified Caregiver by the Technical Education and Skills Development Academy (TESDA) or Graduate of Nursing Course.
- b. Willingness to undergo a full-time Japanese language training for six (6) months in Japan
- c. Willingness to take the national examination for candidate-caregivers within the time allowed in order to qualify as a Certified Kaigofukushishi under the laws and regulations of Japan.
- d. No pending criminal or administrative case or any other restriction which would prevent travel outside of the Philippines
- e. Not restricted from entering Japan.

III. REGISTRATION OF APPLICANTS

1. Interested applicants who are qualified may register on-line through any internet facility at www.poea.gov.ph or at all POEA offices with on-line registration facilities.
2. Registration is free of charge and is governed by the Guidelines on E-registration issued under Advisory No. 1, Series of 2008 and posted in the POEA website.

IV. PRE-SELECTION OF APPLICANTS

1. Only applicants with active profiles in the POEA Registry shall be considered for pre-selection and pre-screening.
2. Pre-selected applicants (those identified from the registry for pre-screening/validation of documents) shall be notified through their registered e-mail accounts or contact numbers.
3. Pre-selected applicants shall be required to present the original and submit photocopies of the following documents at Window L, Ground Floor, POEA, BFO Bldg., Ortigas Avenue corner EDSA, Mandaluyong City or at the nearest POEA office in the regions, as may be directed in the notification, for validation:

For candidate-nurses:

1. Self-made bio-data/resume with detailed job description with one (1) piece 2x2 colored picture
2. Valid Passport
3. Valid NBI Clearance (for travel abroad)