

**[NGC MEMORANDUM CIRCULAR NO. 01, s. 2008,
February 13, 2008]**

**GUIDELINES IN THE IMPLEMENTATION OF REBLOCKING AT THE
NATIONAL GOVERNMENT CENTER HOUSING PROJECT**

Pursuant to Sec. 3.2.c.5 of the IRR of RA 9207 dated May 14, 2003 the following guidelines shall govern the implementation of the reblocking process for National Government Center Housing Project (NGCHP):

I. Coverage:

This Memo Circular covers the following:

- 1.1 censused or uncensused structures affected by the implementation of the approved subdivision plan of all the existing Homeowners Association in NGC-EDP;
- 1.2 censused or uncensused structures affected by infrastructure development, road-right-of-ways and clearing and realignment of structures ;
- 1.3 censused or uncensused structures within areas identified for commercial and institutional use.

II. Definition of Terms:

1. affected structures – refers to the structures whether censused or uncensused which shall be relocated, chopped or realigned
2. dismantling notice – refers to a written notice issued to structure owners/occupants whose structures will be affected in the reblocking process
3. consultation – refers to the process of meeting with affected families either through a general assembly or dialogues undertaken by the Task Force on Reblocking
4. demolition – refers to the dismantling by the Task Force on Reblocking of all the structures within the premises affected by reblocking.

III. Conditions Prior to Reblocking:

1. Issues on overlapping between the concerned HOA's shall be resolved prior to submission of the Community Development Plan (CDP) to the Project Management Office;

2. A resolution of the membership of the Homeowners' Association on their commitment to reblock upon approval of their CDP shall be a pre-requisite for the approval of the CDP;
3. An Agreement should be duly signed by the concerned HOA officers and members that they will voluntarily reblock upon approval of their CDP;
4. An authority to monument and reblock should be issued by NHA upon approval of the concerned HOA's CDP (East Side). In the case of the West Side, authority to monument shall be issued upon approval of the CDP while authority to reblock shall be issued after approval of the Subdivision Plan.

IV. Organization of Task Force on Reblocking

1. To ensure the smooth and effective implementation of the reblocking operation, a Task Force on reblocking shall be created.
2. The Task Force on reblocking shall be composed of the following:

Chairman – NHA as represented by the PMO

Members:

1. LGU of Quezon City
2. Barangay
3. PCUP
4. CHR
5. DENR
6. People's Organization

3. 3. Functions of the Task Force:

3.1 The NHA shall:

- a. directly oversee the reblocking operation;
- b. facilitate consultation meeting with families affected by reblocking together with P.O. representative/s;
- c. facilitate inter-agency meetings;
- d. provide legal assistance to the concerned HOA officers (subject to NHA Management's approval);
- e. undertake demolition of structures and other reblocking-related activities of those who refuse to voluntarily reblock, in coordination with the Q.C. LGU;

3.2 The LGU of Quezon City shall:

- a. provide basic services and infrastructure development for the project, specifically road and pathways development, power and water supply, health, education, sanitary and other corollary services;
- b. assist NHA in the demolition and reblocking of structures.