

[POEA ADVISORY NO. 13, S. OF 2008, May 07, 2008]

GUIDELINES FOR THE ON-LINE REGISTRATION OF OVERSEAS JOB APPLICANTS

Pursuant to Section 1, Rule VI, Part III of the 2002 POEA Rules and Regulations directing this Administration to adopt a system of registration of landbased workers and maintain a registration of landbased workers and maintain a registry of qualified applicants in accordance with the requirements of their occupation, the following guidelines are hereby issued to govern the on-line registration with the POEA of overseas job applicants.

I. COVERAGE

These guidelines shall coverall overseas job applicants who are interested and qualified to register on-line with the Administration for inclusion in the POEA manpower registry;

II. WHO MAY REGISTER

General Qualifications

- a) at least 18 years old
- b) at least high school graduate
- c) with minimum work experience of two (2) years; and
- d) no medical or legal impediments to disqualify the applicant from overseas employment

Specific Qualifications

Specific qualification requirements, which are posted and readily available in the on line registration system, may vary for each host country.

III. WHO ARE DISQUALIFIED

- a. those who are medically unfit for overseas employment
- b. those with derogatory and criminal records and
- c. those banned from leaving the country

IV. REQUIREMENTS FOR REGISTRATION

Applicants must have their active individual e-mail account. They must be ready with their user name and password for accessing the on-line registration system and basic Personal information such as home address, valid contact number, passport details, place and date of birth, scholastic data, PRC card numbers for professionals, certification numbers for certified workers, work and training experience, country