

**[BFAD BUREAU CIRCULAR NO. 2006-017,
December 18, 2006]**

**AMENDMENT TO BUREAU CIRCULAR 2006-001 "UPDATED
GUIDELINES FOR THE SUBMISSION OF APPLICATION FOR
NOTIFICATION, REGISTRATION AND EXPORT OF COSMETIC
PRODUCTS"**

For the effective implementation of A.O. No. 2005-0025 (Subject: Implementation of the ASEAN Harmonized Cosmetic Regulatory Scheme and ASEAN Common Technical Documents), BC No. 2006-001 is hereby amended as follows:

**I.
REQUIREMENTS**

A. The Documentary and Technical Requirements for Products for Notification are hereby amended as follows:

1. Documentary Requirements

a. Forms to be accomplished correctly and completely

- Revised Assessment Slip (Ref. BC 20 s. 2005: Subject Revised Assessment Slips)
- Two (2) copies of the Notarized Cosmetic Product Notification Form and Declaration using the revised form (Annex A* hereof).
- PART I ONLY of the BFAD Worksheet.

b. Attachments

- Copy of Valid License to Operate

- For Manufacturers- With reflected or attached List of Cosmetic Trader/s and List of Product Lines.
- For Traders - with reflected or attached List of Toll Manufacturer and List of Product Lines.
- For Importer/Distributor - With reflected or attached List of Product Source of imported cosmetic products as well as actual manufacturer of the product.
- For Wholesaler/Distributor - With reflected or attached List of Product Source.

2. Technical Requirements

- Test for Heavy Metals done on the finished products (Ref. BC No. 13 s. 2006, Subject: Amendment to Bureau Circular No. 17 s. 2005)
- Two (2) copies of unattached specimen of all labeling materials [(outer, immediate, package insert (if applicable))] in commercial presentation which shall be legible, comprehensible and indelible.
- Two (2) copies of unattached Facsimile of the labeling materials complying with the ASEAN Labeling Requirements contained in the ASEAN Harmonized Regulatory Scheme (For products with non-complying labels with ASEAN), which shall be legible, comprehensible, and indelible.
- Specimen of the finished commercial product (One specimen to represent the pack size) or digital picture/s (at least 5 x 5 1/4 in size) of these samples showing the container and actual content of the product/s.

B. Paragraph B of BC No. 2006-001 (Products for Notification under the ASEAN MRA) is hereby deleted.

C. The Documentary and Technical Requirements for Cosmetic Products for Regular Registration is hereby amended as follows:

1. Documentary Requirements

a. The forms required in BC No. 2006-001 remain effective

b. Attachments

- Copy of Valid License to Operate

- For Manufacturers - With reflected or attached List (as approved by BFAD) of Cosmetic Trader/s and List of Product Lines.
- For Traders - With reflected or attached List (as approved by BFAD) of Toll Manufacturer and List of Product Lines.
- For Importer/Distributor - with reflected or attached List (as approved by BFAD) of Product Source of imported cosmetic products as well as actual manufacturer of the product.
- For Wholesaler/Distributor - With reflected or attached List (as approved by BFAD) of Product Source.

- The legalized documents required to be submitted for imported cosmetic products in BC No. 2006-001 remain effective