

**[BOC MEMORANDUM ORDER NO. 8-2005,
February 16, 2005]**

**GUIDELINES ON THE IMPLEMENTATION OF THE AUTOMATED
COLLECTION OF CARGO TRANSFER FEES FOR PEZA SHIPMENTS
UNDER JMO 01-2000**

I. OBJECTIVES

- 1.1 To facilitate processing of entries by instituting an automated collection of subject fees.
- 1.2 To account and monitor the daily remittances of subject fees.
- 1.3 To decongest Collection Division of BOC clients.

2. SCOPE

- 2.1 This order will cover all transshipments of PEZA operators registered with the CPCO at NAIA and Sub-Port of Mactan and will subsequently be rolled-out to other Customs ports which have ACOS in place.

3. GENERAL PROVISIONS

PEZA operators shall be required to set-up a sufficient fund as pre-payment of the subject fees with the in-house bank assigned to the port.

- 3.1 The Bureau of Customs will automatically collect the subject fees from pre-payment fund set-up by PEZA operators for processing of entries.

4. OPERATIONAL PROVISIONS

- 4.1 Procedure for registration or set up by PEZA operators for the pre-payment amount:

- 4.1.1 Registration at Collection Division (CD) shall be done by presenting their TIN and PEZA code for verification and setting-up of proper ACOS account.

- 4.1.2 Collection Division shall a registration slip reflecting the PEZA name, ACOS registration number and the pre-payment amount.

- 4.1.3 PEZA operators shall deposit the sufficient amount stated in item 3.2 of the General Provisions at the in-house bank.

- 4.1.4 In-house bank shall then accept the pre-payment fund by issuing an official BOC receipt stating therein the Name of Company/PEZA operator, PEZA code, and the pre-payment amount.