

[LTO MEMORANDUM, April 26, 2004]

GUIDELINES FOR THE USE/DISPLAY OF COMMEMORATIVE PLATES

This Order is intended to regulate the use/display of commemorative plates/stickers and adopt well-defined policies to ensure that the use of commemorative plates is confined to the purpose for which it is issued.

1. Upon approval of the application for the use and installation of commemorative plates/stickers by the DOTC Secretary, the following guidelines/requirements/regulations shall be complied with:

1.1 Design of the plates and windshield stickers shall include the name/logo/emblem of the organization, the expiry date and specific event or occasion to be commemorated. The commemorative plate shall have the same size as the regular plate: 390 mm x 140mm. The right portion of the plate shall be reserved to indicate the first and last characters (letter and number) of the regular plate, size 25mm x 50mm, with a margin of 15mm from the right edge of the plate.

1.2 Marking on the commemorative plate shall be made such that no two plates belonging to one organization shall have the same markings nor shall be bear any resemblance, or similitude with any regular plate (alpha-numeric of three letters and three arabic numerals) and low numbered/protocol LTO plates.

1.3 Only cars, passenger vans, wagons, sport Utility Vehicles and passenger Asian Utility vehicles/owner type jeeps/jeepneys/jitneys classified as "private" shall be authorized to use commemorative plates. All other types of motor vehicles such as trucks and trailers, buses, delivery vans, and other similar types of commercial vehicles, regardless of classification; all motorcycles, with or without sidecar; and all motor vehicles classified as "For Hire" shall not be authorized to use commemorative stickers.

1.4 Only one commemorative plate/stickers shall be issued per motor vehicle. No commemorative plate/sticker shall, under any circumstances, be issued, attached transferred to a vehicle other than that duly authorized.

1.5 The written authority to use commemorative plate together with the official receipt for the payment of recording fee shall be carried in the vehicle at all times and shall be presented to enforcers/agents upon demand.